



**CITY OF MONROE
FINANCE AND TAXATION
COMMITTEE
AGENDA**

Date: April 22, 2024

Time: 5:45 PM

Place: City Hall Council Chambers - 1110 18th Ave

This meeting will be streamed live for public viewing. You may access the live streaming and later archived video at cityofmonroe.org - Government tab - Meeting Video Center.

A. CALL TO ORDER AND ROLL CALL

B. CORRECTION OF MINUTES - APRIL 8, 2024

C. BUSINESS: CLOSED

1. BUSINESS CLOSED UNDER WIS. STATS. 19.85(1)(E) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: DISCUSSION REGARDING OPPORTUNITY TO PURCHASE LAND FOR FUTURE DEVELOPMENT

Individual Requesting Item City Administrator

Expected Length of Discussion 10 min

2. BUSINESS CLOSED UNDER WIS. STATS. 19.85(1)(E) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: DISCUSSION REGARDING SALE OF CITY PROPERTY

Individual Requesting Item City Administrator

Expected Length of Discussion 10 min

D. BUSINESS: OPEN

1. Discussion and Possible Action Regarding Letter of Support and Promoting City of Monroe for Future Development

Individual Requesting Item City Administrator

Expected Length of Discussion 10 min

2. Discussion Regarding Pursuing Zoning Service Reimbursement Agreements

Individual Requesting Item City Administrator

Expected Length of Discussion 15 min

E. BUSINESS BY MEMBERS

F. ADJOURNMENT

This Finance and Taxation Committee may take any action it considers appropriate related to

any item on this agenda.

Requests from persons with disabilities who need assistance to participate in this meeting, including need for an interpreter, materials in alternate formats, or other accommodations, should be made to the Office of the City Clerk at (608) 329-2564 with as much advance notice as possible so that proper arrangements can be made.

Members: Chair Richard Thoman, Mary Jane Grenzow, Heidi Treuthardt and Chris Schindler



City of Monroe Item Coversheet

Meeting Date: 4/22/2024

Individual Requesting Item: City Administrator

Expected Length of Discussion: 10 min

Issue

What are the four pillars of Monroe that currently exist?
What are the needs of the City of Monroe to supplement or expand those pillars?

Background Information

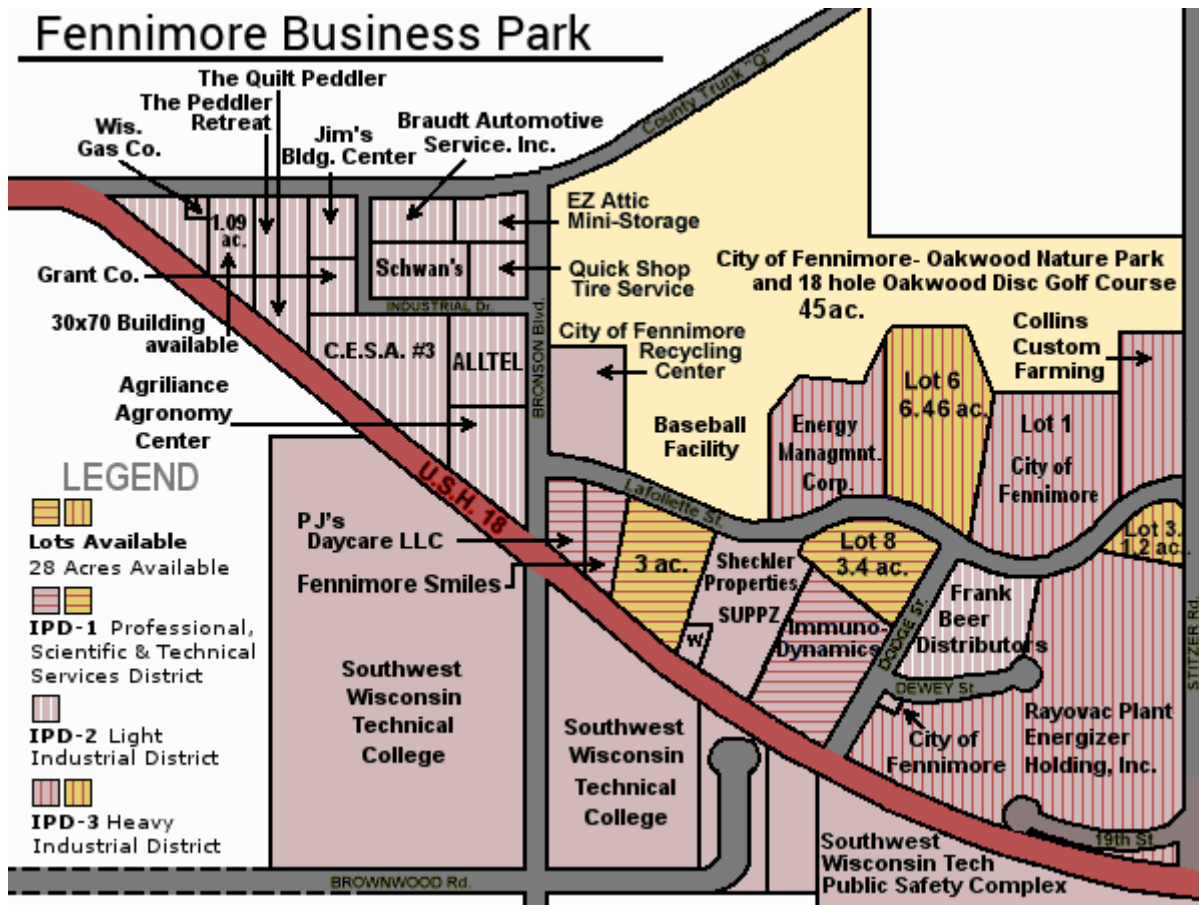
Financial Impact

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
Fennimore example	Backup Material	4/19/2024
Marion Example	Backup Material	4/19/2024

Fennimore Industrial and Economic Development Corporation
850 Lincoln Ave., Fennimore WI 53809 608-822-3599 or 1-800-822-1131



Property Description:

Ownership - the City of Fennimore owns the industrial property. The Fennimore Industrial and Economic Development Corporation (FIEDC) serves as the marketing arm for the city. FIEDC actively seeks new business and industry and stands willing to offer their assistance.

Size - The 65-acre industrial park has 15 acres currently available for development. The Park is fully developed with underground water, sewer, and electric service to the property line. All streets have curb and gutter and are paved with asphalt cement bituminous pavement.

Location - The Industrial Park is conveniently located on U. S. Hwy 18, on the City's East Side. U. S. Hwy 61 is located within a mile from the Park.

Incentives - FIEDC and the Fennimore City Council offer land incentives based on the cost of business development and taxable value of property. Please call 608-822-3599 to discuss details. Several other regional incentives may also be available.

Schools - Southwest Tech is adjacent to the Business Park and offers customized labor training. In 2018 Forbes reported Southwest Technical College ranked #1 two-year college in the state of Wisconsin and #13 in the nation for colleges filling the skills gap.

Zoning:

IPD-1 Professional, Scientific & Technical Services District

District is intended to provide for professional office and service businesses. This District is intended to specifically encourage the planned development of the industrial park setting for small to medium sized businesses. Permitted uses are those identified in the North American Industry Classification System (NAICS) Professional, Scientific and Technical Services #51---5419 codes.

IPD-2 Light Industrial District

District is intended to provide for professional office, manufacturing and service businesses. This district is intended specifically to encourage the planned development of the industrial park setting for small to medium sized businesses including all permitted uses and structures in the IPD-1 District. Professional, manufacturing and services uses and/or structures including, but not limited to, the following: distribution terminals, government facilities, light fabrication, packing and assembly of products, specialized trades, transportation services, warehousing.

IPD-3 Heavy Industrial District

District is intended to provide for industries which require large sites, which may require extensive buffering, and which are of a character involving open storage or manufacture of equipment materials and other products.

Complete zoning information is available from the Fennimore City Clerk 608-822-6119 or Director of Public Works 608-822-6501. Office hours are from 7:30 a.m. to 4:30 p.m. Monday through Friday.

Utilities:

Fennimore Municipal Utilities offers highly competitive rates for sewer, water and electrical services that can save substantial operating dollars.

Water System - The Park has a new water tower with a 300,000 gallon storage capacity, 12" diameter mains, 2,300+gpm; static water pressure is 55psi.

Sanitary Sewer System - The Fennimore wastewater treatment facility has a design capacity of 620,000 gallons per day, operating hydraulically at 50% capacity, with 8" and 10" mains.

Natural Gas - Wisconsin Power and Light provide Natural gas with 40" diameter mains serving the area. The pressure is 60 psi.

Electric - Fennimore owns their own municipal utilities service which allows Fennimore to offer highly competitive electric rates.

Telecommunications Provider - TDS Telecom is the local telecommunications provider. TDS offers quality communication services, which link our community and Industrial Park to global markets with copper and fiber optics telecommunications. TDS Telecom offers High-Speed Internet and Data services including high speed DSL service. TDS Telecom also offers Centrex capabilities to small and large business systems.

For more information, please contact the Fennimore Industrial and Economic Development office at 850 Lincoln Ave., Fennimore WI 53809; 608-822-3599 or toll-free at 1-800-822-1131.

Business Investment Guide

MARION IOWA

COMTE RES
MT. TAM
WAGON WHE
NICASIO S
PT. REYES
CLOUD CAP
WILDE WEI
SMOKY BLE
ESSE MAN



1225 6th Avenue | Marion, Iowa 52302 | 319.743.4726 | Brooke@MarionCC.org
UptownMarion.com | CityofMarion.org | MarionCC.org | Medcolowa.org

MARION



Welcome to one of the Midwest's fastest growing and most dynamic cities.

Marion is a place where people work smarter, set lofty goals and strive to achieve the very best for their families and their community.

We pride ourselves on being the best place in Iowa to raise a family and grow a business. Here, we reach higher in everything we do!

Marion is known for its historic charm and community appeal as well as its progressive, forward-thinking ambitions. Our city is consistently one of the state's safest communities and offers excellent schools, more than 600 acres of parks and trails and an expanding list of award-winning public amenities that help residents experience an unequalled quality of life.

An increasing number of business owners and investors are realizing the potential of Marion and joining our supportive, collaborative business community. On behalf of all who live, work and do business here, we invite you to be part of our city's growth and progress. You'll soon discover that in Marion the sky is not the limit!

Sincerely,

A handwritten signature in black ink that reads "Nicolas AbouAssaly". The signature is fluid and cursive, with the first name "Nicolas" and last name "AbouAssaly" clearly distinguishable.

Nicolas AbouAssaly
Mayor of the City of Marion

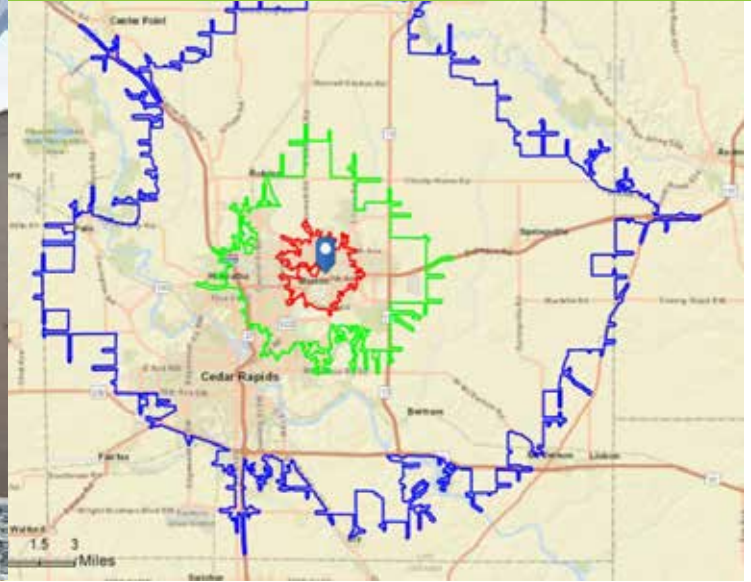


8 Reasons To Do Business in Marion



- | | | |
|-----------|---|--------------|
| #1 | Market Viability & Opportunities
Explore Marion's demographics and find the market gaps and opportunities | 3-4 |
| #2 | A Community Reaching Higher
Learn how the Marion economy is growing both in the private and public sectors | 5-6 |
| #3 | Financing & Incentives
Find the right financial incentives to fit your project or business | 7-8 |
| #4 | Location, Location, Location
Understand the local and regional benefits of doing business in Marion | 9-10 |
| #5 | A Specialized Team to Work with You
Meet your Marion team to walk you through the process | 11-12 |
| #6 | A City that Works with You
Connect with the people you need to make your project a success | 13-14 |
| #7 | Thriving Community & Events
Engage in fun events and cultural opportunities in Marion | 15-16 |
| #8 | Great Quality of Life
Experience what it means to be the 'Marion Type' | 17-18 |

The Marion Market



This Market Snapshot highlights and summarizes demographic, lifestyle and retail data, characteristics and trends in the market.

Growing. Young. Educated. Employed.

Marion is one of the Midwest's fastest growing cities – and one of the youngest per capita at around a population of 40K. With the convenience of nearby Cedar Rapids and the comfort and security of a smaller community, Marion residents enjoy an unrivaled quality of life.

A skilled workforce is essential to business operation, and our workforce is one reason why quality companies invest in our community. The ICR region, which includes Marion, has access to an educated labor-force of over 880,000 workers. Marion's highly educated and skilled workforce enjoys nationally recognized health care, entertainment and business opportunities.

Access to higher education also sets Marion and Iowa's Creative Corridor apart with a premier community college, elite private colleges and a world-renowned public research university all located within driving distance.



Marion is a Main Street Iowa community.

The mission of the Main Street Iowa Program is to improve the social and economic well-being of Iowa's communities by assisting selected communities to capitalize on the unique identity, assets and character of their historic commercial district.



POPULATION

77,227

10 MINUTE DRIVE TIME | 2021
2021—26 GROWTH: .92%

Population	5 Min	10 Min	20 Min
2021 Estimate	21,914	77,227	197,588
Growth (2021-26)	.73%	.92%	.84%

i Est. State Pop Growth (2021-26) .52%



DAYTIME POP

75,836

10 MINUTE DRIVE TIME | 2021

Daytime Population	5 Min	10 Min	20 Min
Total Daytime Pop	19,519	61,118	141,860
Workers	9,195	38,433	109,655



HOUSEHOLDS

32,178

10 MINUTE DRIVE TIME | 2021
2021—26 GROWTH: 0.88%

Households	5 Min	10 Min	20 Min
2021 Estimate	9,294	32,178	81,407
HH Growth (2021-26)	0.71%	0.88%	0.85%

i Est. State HH Growth (2021-26) .55%



MEDIAN HH INCOME

\$65,776

10 MINUTE DRIVE TIME | 2021
2020—25 GROWTH: 0.83%

Median HH Income	5 Min	10 Min	20 Min
2021 Estimate	\$64,419	\$65,776	\$61,393
Growth (2021-26)	0.99%	1.41%	1.24%

i 2021 State: \$60,413 | 2021-26 Growth: 1.57%



HOUSING UNITS

2021 HOUSING UNITS SUMMARY

Housing Units	5 Min	10 Min	20 Min
2021 Estimate	10,029	34,511	88,048
- Owner Occupied	69.8%	67.6%	67.3%
- Renter Occupied	22.9%	25.6%	25.1%
- Vacant	7.3%	6.8%	7.5%

Estimated State Percent Vacant (2021) 9.9%



TENURE AND MORTGAGE

HOUSEHOLDS BY TENURE AND MORTGAGE STATUS

2010 Tenure/Status	5 Min	10 Min	20 Min
Owner Occupied	74.6%	70.9%	71.9%
— With Mortgage	54.2%	52.0%	51.4%
— Free and Clear	20.3%	18.9%	20.5%
Renter Occupied	25.4%	29.1%	28.1%



DIVERSITY

2021 DIVERSITY INDEX

Drive Time Households	5 Min	10 Min	20 Min
2021 Diversity Index	25.8	31.4	33.1

The Diversity Index summarizes racial and ethnic diversity. The index shows the likelihood that two persons, chosen at random from the same area, belong to different race or ethnic groups. The index ranges from 0 (no diversity) to 100 (complete diversity).



\$34,744

PER CAPITA INCOME
5 MINUTES | 2021

10 Minutes	\$35,810
20 Minutes	\$33,285
State	\$32,417



39.1

MEDIAN AGE
5 MINUTES | 2021

10 Minutes	37.9
20 Minutes	38.8
State	39.4



95.2%

2021 EMPLOYED
5 MIN. CIVILIAN POP 16+

10 Minutes	96.4%
20 Minutes	95.4%
State	95.7%



2021 EMPLOYMENT BY OCCUPATION

2021 Employed 16+	5 Min	10 Min	20 Min
Total Estimate	11,642	40,110	101,674
- White Collar	69.2%	71.6%	66.1%
- Services	11.6%	11.8%	12.6%
- Blue Collar	19.2%	16.6%	21.3%



**TAPESTRY
SEGMENTATION**
esri.com/tapestry

Tapestry segmentation provides an accurate, detailed description of America's neighborhoods—U.S. residential areas are divided into 67 distinctive segments based on their socioeconomic and demographic composition.

Top Tapestry Segment: Rustbelt Traditions (26%)

These residents are a mix of married-couple families and singles living in older developments of single family homes. The workforce is primarily white collar, with a higher concentration of skilled workers in manufacturing, retail trade, and health care. Most have lived, worked and played in the same area for years. Family oriented, they value time spent at home.

- Average household size is 2.47
- Most residents live in modest, single-family homes
- Nearly three quarters own their homes; nearly half of households have mortgages
- A large and growing market, residents are located in the dense urban fringe of metropolitan areas throughout the Midwest and South
- Most households have 1 to 2 vehicles available
- Most have graduated from high school or spent some time at a college or university
- While most income is derived from wages and salaries, nearly 31% of households collect Social Security and nearly 20% draw income from retirement accounts
- Family-oriented consumers who value time spent at home
- Most have lived, worked, and played in the same area for years
- Budget aware shoppers that favor American-made products
- Read newspapers, especially the Sunday editions

Reaching Higher



Private Development

East Town Crossing

On the corner of HWY 151 and HWY 13, East Town Crossing is a large mixed-use development with over 20 acres of retail, hospitality, commercial, and residential uses. Current tenants include Dupaco, Kwik Star, Pizza Ranch, Pancheros, and an apartment complex. Commercial and lot spaces are still available.

Tower Terrace Development

The Tower Terrace Road Corridor bisects Marion's high-growth residential neighborhoods, providing fresh opportunities for neighborhood retail, commercial, and office development. This emerging arterial connects neighborhoods and four high-growth communities. Commercial and lot spaces are still available.

Broad & Main

Broad & Main is a full-block redevelopment in the center of the Uptown District that will include two multi-story buildings. The north building will contain first-floor commercial and two floors of residential. The south building will include residential, adding multiple housing options and styles to the Uptown District. Commercial and residential spaces available.

Prospect Meadows

Prospect Meadows is a baseball and softball complex northeast of Marion. In May 2019, the facility celebrated a ribbon cutting and grand opening for the nine fields in the first phase of the project. The complex hosts local league play and weekend tournaments, drawing teams from across the Midwest. Located just south of County Home Road and east of Highway 13, the over 120-acre complex will feature 17 fields - including one Miracle Field, specially built for people with disabilities - at full build out. The project is unique to Marion and positions the community and metro area as a destination for sports tourism. It also demonstrates regional collaboration - with involvement from multiple cities, Linn County, Linn County Conservation District and Perfect Game USA. More than 120,000 people are expected to visit the complex annually.

Marion Iron Site

In 2015, developer GLD Properties LLC secured \$1 million in brownfield/grayfield tax credits to support the cleanup and redevelopment of the site that was once home to industry and several abandoned railroad lines. The redeveloped site includes a Marriott TownePlace Suites, Starbucks, Your Pie Restaurant, and First Federal Bank. It also includes a roundabout connecting the two merging thoroughfares through the corridor. (See photos on page 7). Commercial and lot spaces are still available.

Community Projects

Uptown Master Plan

The Uptown Master Plan is currently in the works and includes multiple phased projects to improve the Uptown District. The plan includes a streetscape redesign for 7th Avenue and select adjoining streets between 7th Street and 26th Street. The plan also calls for a pedestrian plaza within Marion Square Park and along 11th Street. Streetscape renovations are expected to kick-off in the spring of 2021.

New Marion YMCA

Completed in 2021, the New Marion YMCA serves as a community gathering space and houses select City of Marion Parks & Recreation programming. The new 75,000 square foot facility features expansive fitness and multi-use space for programming and classes for all ages. The building has a six-lane lap pool, a warm water pool for water aerobics and swimming lessons, two racquetball courts, three full-size basketball courts, community gathering space and more. The new Marion YMCA serves thousands of Marion residents and surrounding communities with its convenient location on the Tower Terrace commercial corridor making it regionally accessible.

New Marion Public Library

The new library, slated to open summer 2022, is a community gathering space that is universally accessible and patrons are free to congregate, communicate, learn and socialize. The project includes the construction of a new 50,000 square foot building in the heart of Uptown Marion. It features a flexible, open floor plan with collaborative learning spaces and specialty areas such as a demonstration kitchen and recording studio.

New Fire Station

Located in a rapidly growing area of Marion along Tower Terrace Road, the City's third fire station and new headquarters was built with the firefighters' physical and mental health in mind. Completed in 2021, decontamination areas and a stress-lowering design were top of mind. The 20,000 sqft station includes the Fire Department's administrative offices, housing for 12 firefighters and three engines. Also on the land, is a retention pond that doubles as a place for ice-rescue training. The new fire station improves response times and reduces the number of times all units are out on call.

Uptown Artway

The ImaginArt in the Alley project, now referred to as Uptown Artway, has given an under-utilized alley in the Uptown district new life. The space features nine, permanent public art installations and serves as the perfect pedestrian destination with new restaurants, pubs, gathering spaces, and lighting to illuminate the night scene. This project was completed in 2017.



Financing & Incentives



While these are the most often used resources, this list just scratches the surface for what is available through local, state & federal programs.



LOCAL Financing Resources

Tax Increment Financing (TIF)

Tax Increment Financing is available to qualifying businesses that generate new property taxes through either new construction or substantial renovation of their current facility. New property taxes created through capital investment are rebated back to your company over an agreed upon period of time.

Small Business Revolving Loan Fund

The purpose of the City of Marion and Marion Chamber of Commerce Revolving Loan Fund (RLF) is to provide business creation and expansion assistance for small businesses located within the City of Marion boundaries. The RLF supports a diversified economy including small locally owned businesses in the retail, office, services, nonprofit, and food markets.

SBA Loans

504 Program - The SBA 504 loan program provides growing businesses with long-term, fixed-rate financing for major fixed assets, such as land and buildings.

Microloan - The Microloan Program provides small, short-term loans to small business concerns and certain types of not-for-profit child-care centers. The maximum loan amount is \$50,000, but the average microloan is about \$13,000.

State & Federal Programs

High Quality Jobs (HQP) program - This program provides qualifying businesses assistance to off-set some of the costs incurred to locate, expand or modernize an Iowa facility. This flexible program includes loans, forgivable loans, tax credits, exemptions and/or refunds. The Iowa Economic Development Authority (IEDA) offers this program to promote growth in businesses, which employ Iowans in jobs defined as high-quality by state statute.

Brownfield / Grayfield Tax Credit Programs - Brownfield sites are abandoned, idled or underutilized industrial, or commercial properties where real or perceived environmental contamination prevents redevelopment. Grayfield sites are abandoned public buildings, industrial or commercial properties that are vacant, blighted, obsolete, or otherwise underutilized.

Workforce Housing Tax Credits - This program provides tax benefits to developers to provide housing in Iowa communities, focusing especially on projects using abandoned, empty, or dilapidated properties.

Historic Tax Credits - The State Historic Preservation Tax Credit Program provides a state income tax credit for the sensitive, substantial rehabilitation of historic buildings. It ensures character-defining features and spaces of buildings are retained and helps revitalize surrounding neighborhoods.

Uptown Resources

These Resources are specific to development and businesses located within the Uptown Marion Main Street District(see page 10).

Challenge Grant

Through the Iowa Economic Development Authority (IEDA) a competitive construction grant is available for projects nominated by an accredited Iowa Main Street District. This grant is for the rehabilitation and build out of businesses within the district and has been a transformative tool for some of the most prominent buildings to date. Past projects include the renovations for the Uptown Snug, Brick Alley, Frydae, and upper story housing in the historic Marion hotel.

Sign & Awning Grant

Owners and/or tenants of existing commercial buildings within the Uptown Marion District are eligible for a sign or awning grant. Signage is often the final piece of the puzzle for businesses before opening and can be a costly expense. This grant is in place to encourage elevated signage to add to the vitality and uniqueness of Uptown.

Open 4 Business Competition

Open 4 Business was developed by Main Street Iowa and the Iowa Economic Development Authority, to help provide local financial and technical support for business retention and expansion efforts within each Main Street district. The Open 4 Business competition is an opportunity for businesses to receive free seed financing and business support to grow business in Uptown Marion.

Community Catalyst Building Remediation

The Community Catalyst Building Remediation Program assists communities with the redevelopment, rehabilitation, or deconstruction of buildings to stimulate economic growth or reinvestment in the community. Projects must demonstrate a catalytic affect on the area that stimulates additional investment and growth.

Here to help.

This is a small list of the many resources available to developers and small businesses! Local, state, and federal incentives can be confusing and finding what your project/business qualifies for can be a challenge. We're here to help navigate that process and work with you through those applications.

Marion has a number of local financial institutions dedicated to building community and supporting local small businesses. The Marion Chamber of Commerce can connect you with the local financial institutions that fit your needs.

From financing to choosing the right location, we're here to walk you through the process.



All About Location



Marion, Iowa

Marion's location offers easy access to some of the biggest cities in the Midwest. A four-hour drive will take you from Marion to Minneapolis, Chicago, Omaha, or Saint Louis. We're right next door to Cedar Rapids, the second-largest city in Iowa with a population of over 130,000. Marion residents enjoy the relaxed atmosphere (and short commutes) of a small town with convenient access to big city amenities.

Historic Uptown Marion

Marion has beautifully designed neighborhoods, but we're no longer a bedroom community. We have a vibrant and culturally rich downtown that's home to small businesses offering unique services, gifts, food, drinks, and entertainment.

Marion Enterprise Center

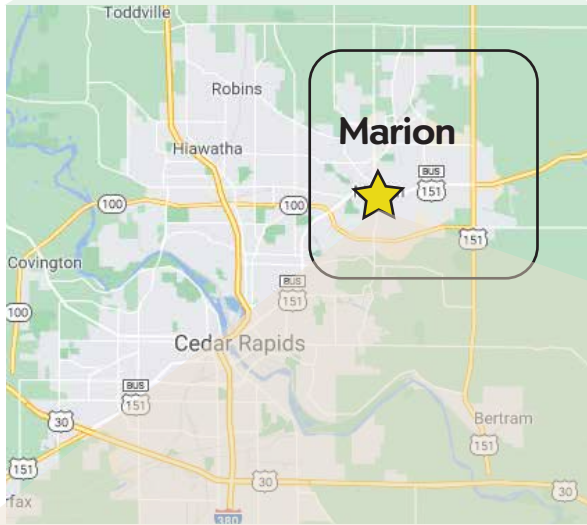
The Marion Enterprise Center (MEC) is a certified 184-acre business park located near north-south state HWY13 and along east-west HWY151. Each site within the park has sanitary sewer, water, and storm sewer in place. In addition, the park has gas, electric, and fiber optics installed and ready to meet your demands.

The Marion Enterprise Center provides direct fiber connectivity to a world-class data center that offers an environment for the highest speed and most demanding data users. Our Marion Enterprise Network delivers a competitive advantage to companies needing high-volume and high-speed connectivity.

Marion Airport

The Marion Municipal Airport opened in 1963 as a privately owned airport. Over the years, the runways have been paved and lengthened with hangars regularly added to accommodate growing demand. In the spring of 2015, the City of Marion purchased the airport as it transitioned to a hybrid public-private ownership model. The City of Marion now oversees the administration, planning, and major capital improvements. The operations and maintenance of the airport is managed by LuxAir Aviation. LuxAir also operates and oversees aircraft maintenance, private hangar rental/sales, fuel sales, and other operational functions. P&N Flight & Charter School at the Marion Airport offers instruction for Private Pilot License, Instrument Rating, Commercial License and Certified Flight Instructor designations.





Did You Know?

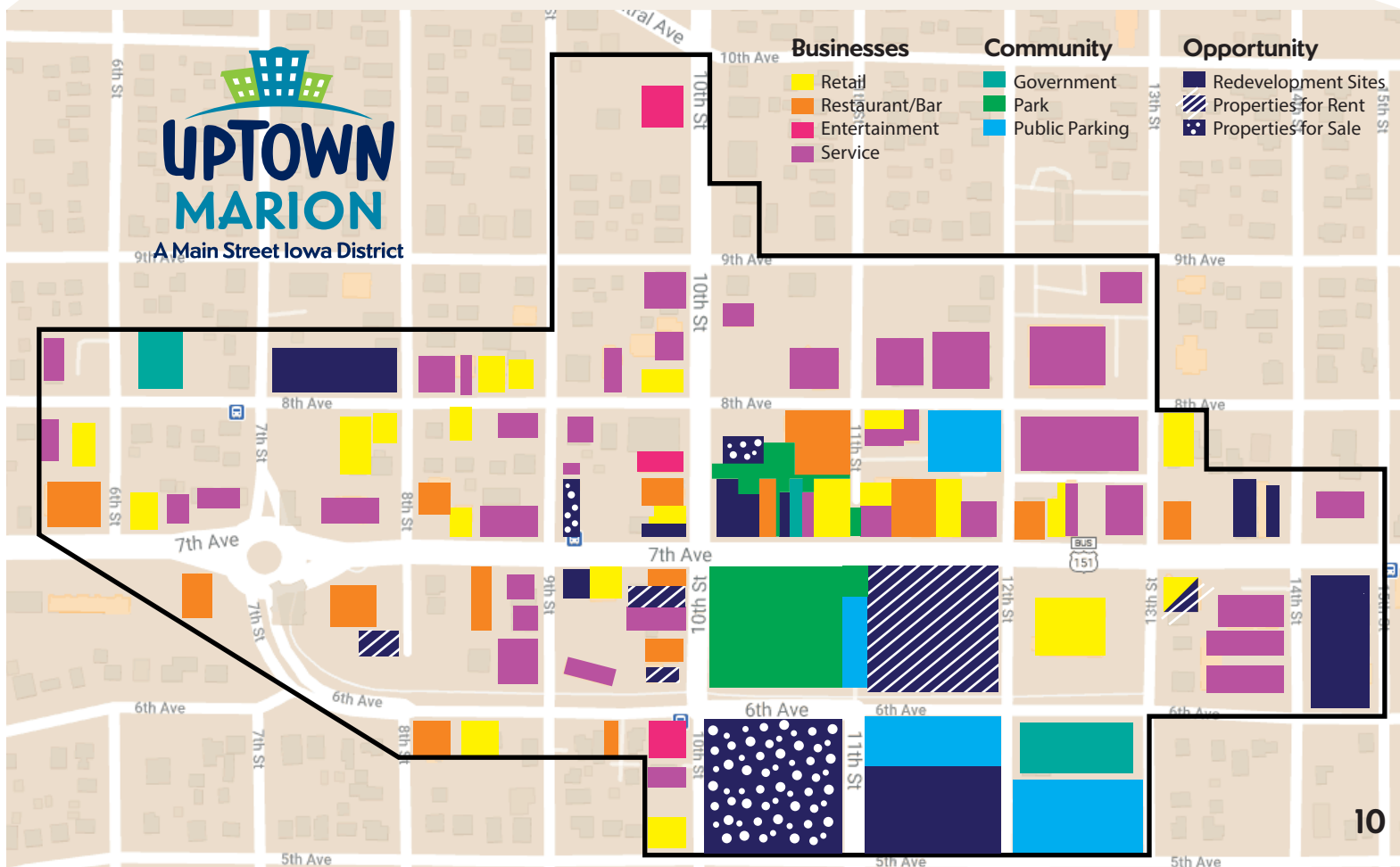
Marion manufactured products can be found in 70 countries around the globe.

Compared to other states, Iowa ranks high for businesses on utilities pricing, corporate income tax, low crime rate, and home values. We think you'll find Iowa quite attractive!

Our cost of living is below the national average. That keeps costs low and helps your business be more profitable.

Our community and region are leaders in innovation across the industries of: Insurance & Finance, Food & Bio Processing, Biotech & Medical Technologies, and Engineering & Automation

The region provides you with a highly trained workforce at a competitive cost compared to other nationwide locations. Plus, our population has increased by over 7% in just the last six years.



Your Marion TEAM



LOCAL Business Support

Marion Economic Development Corporation (MEDCO)

Marion Economic Development Corporation (MEDCO) is the community's development corporation that supports primary employers and developers focused on all types of multi-family, commercial, and industrial development. MEDCO is an investor supported organization with a team of professionals working every day to make Marion, Iowa the best place to grow your business.

Contact: Nick Glew | 319-743-4724 | nick@medcoiowa.org

Marion Chamber of Commerce

The Marion Chamber of Commerce works hard for your business and for the community we serve. The Chamber supports policy laser focused on creating the BEST business climate and the BEST quality of life. The Marion Chamber strives to provide its members value through strong communication, exceptional member benefits, and community leadership.

Contact: Jill Ackerman | 319-743-4721 | jill@marioncc.org

Uptown Marion Main Street

Uptown Marion Main Street's mission is to drive continued revitalization, growth, and preservation of historic character through appropriate design, promotion, and economic strategies that improve our community. The Uptown Organization is a subsidiary of the Marion Chamber of Commerce and spans over 20 square blocks of Marion's historic commercial core.

Contact: Brooke Prouty | 319-743-4726 | brooke@marioncc.org

Small Business Development Center (SBDC)

The Kirkwood Center collaborates with federal, state, local, and private resources to ensure maximum benefit to its clients. Its expert, confidential, and free business counseling is available in Benton, Jones, and Linn counties and includes business planning, financing options, market research, loan proposal assistance, business growth strategies, new business guidance, business succession strategies, and business disaster counseling.

Contact: Julie Lammers | 319-377-8256 | julie.lammers@kirkwood.edu

City of Marion

The goal of our city council, our city administrators, and our economic development partners is to continue to develop Marion as a business-friendly community while working with our school districts (two of the finest in the state), churches, service organizations, and citizens to ensure we continue to offer our residents the quality of life they value.

Contact: Ryan Waller | 319-743-6301 | rwaller@cityofmarion.org

Regional Business Support

Cedar Rapids Metro Economic Alliance

The Economic Alliance collaborates with the business community and other stakeholders and partners, including local municipalities and entities, the U.S. Chamber of Commerce and Iowa Chamber Alliance to develop a local, state and federal policy agenda. We then provide a unified voice to advocate for pro-business and pro-growth issues key to our members and the region.

ICR IOWA

ICR IOWA is a nonprofit organization launched in 2017 by the Cedar Rapids Metro Economic Alliance and the Iowa City Area Development Group. This joint venture was developed to ensure the Iowa City-Cedar Rapids (ICR) region prospers through community-aligned business attraction and workforce development. Partners include the seven counties of Benton, Cedar, Iowa, Johnson, Jones, Linn, and Washington.



State Business Support

Iowa Economic Development Authority (IEDA)

The Iowa Economic Development Authority's (IEDA) mission is to strengthen economic and community vitality by building partnerships and leveraging resources to make Iowa the choice for people and business. Through two main divisions – business development and community development – IEDA administers several state and federal programs to meet its goals of assisting individuals, communities, and businesses.



Main Street Iowa/Main Street America

A division of IEDA, the Main Street Iowa program works with a select group of communities committed to exceptionally high standards for downtown economic development. As a Main Street America Coordinating Program, over 50 communities in Iowa are connected to a network of 40 programs across the country representing over 1,200 communities. Uptown Marion remains an accredited Main Street Iowa and Main Street America program.



U.S. Small Business Administration (SBA)

The Iowa District of the Small Business Administration is responsible for the delivery of the SBA's many entrepreneurial support programs and services to the 99 counties in Iowa, consisting of 2.9 million Iowans and some 240,000 small businesses.

SCORE East Central Iowa

SCORE is America's economic development engine, with a focus to create, grow, save and assist small business at no cost. SCORE East Central Iowa has 50+ counselors, representing 2,000 years of successful business experience in all disciplines.



The City of Marion



The City of Marion plans for the future by conducting studies and planning exercises. Find more at CityofMarion.com

See below for an example of the Central Corridor Plan.

City Of Marion

City of Marion (319) 743-6300 www.cityofmarion.org
Community Development (319) 743-6320
Public Services (319) 377-6367
Water Department (319) 743-6310
Police Department – non-emergency ... (319) 377-1511
Fire Department – non-emergency (319) 377-8237
Marion Public Library (319)377-3412 marionpubliclibrary.org

Community Partners

Marion Chamber of Commerce (319) 377-6316 www.marioncc.org
Uptown Marion Main Street District (319) 743-4726 .. www.uptownmarion.com
MEDCO (319) 743-4724 www.medcoiowa.org

Utilities

Cable/Internet/Phone

Mediacom 1-866-550-8636
CenturyLink 1-888-618-0678
ImOn Communications 1-319-298-6484
Windstream Holdings 1-866-445-5880

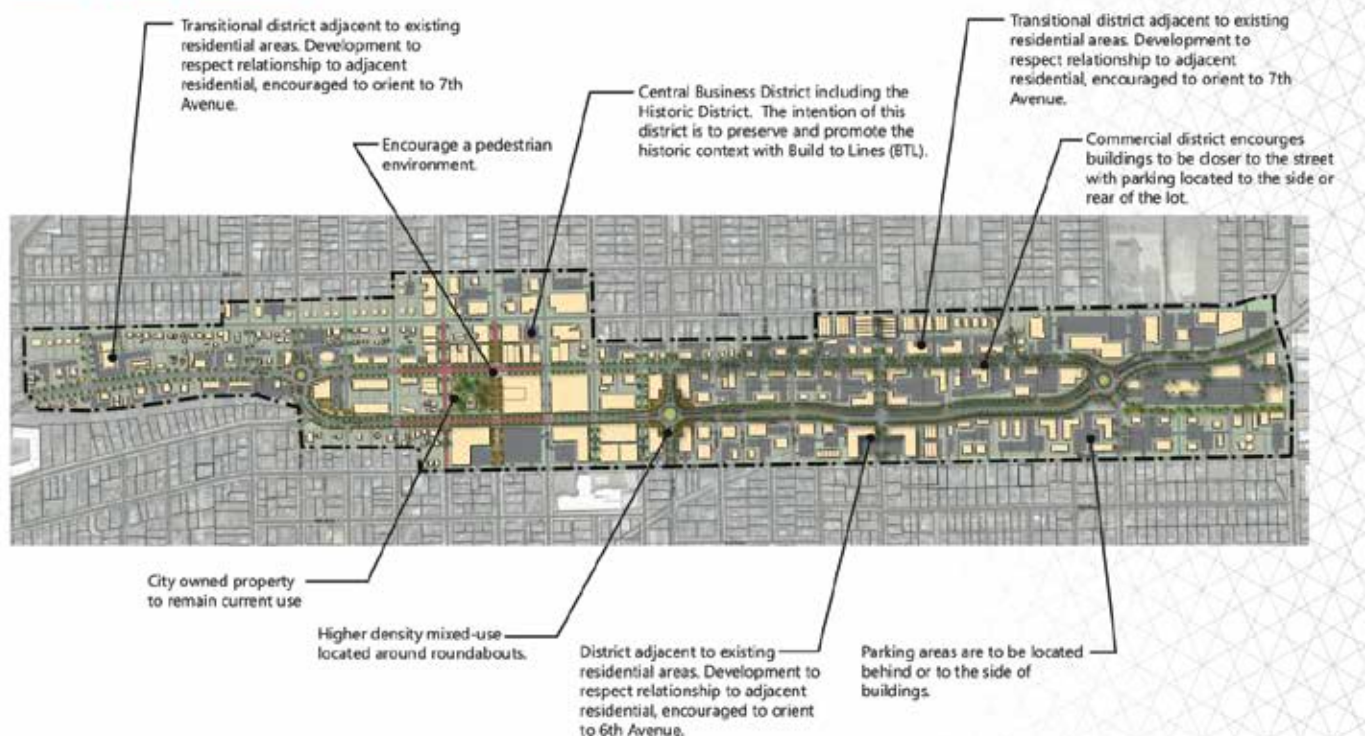
Electric

Alliant Energy 1-800-255-4268
Linn County REC 1-800-332-5420

Natural Gas

MidAmerican Energy 1-888-427-5632

CENTRAL CORRIDOR ILLUSTRATIVE



City of Marion Vision for the Future

Our Vision

Marion is a forward-thinking city with vibrant neighborhoods and abundant opportunities for all residents, businesses and industries.

Our Promise

Marion is the best place in Iowa to raise a family and grow a business. Here, we reach higher!

Amid unprecedented growth and change, our city government, schools, the business community, non-profit organizations, and residents are collaborating to identify the right opportunities to build the community we all desire. In the coming years you'll hear more and see a renewed focus on:

Creating a Vibrant Community > a community that is accessible, attractive and open to all community members and visitors; one that aligns to having a high quality of life in Marion.

Efficient and Effective Government > a fiscally responsible city government, makes investments in employees, and is accountable and transparent in its practices.

Economic Opportunity > a community that provides for excellent job opportunities, attracts and retains quality businesses, and engages in partnerships and services that allow for ongoing growth in Marion.

Sustainable Infrastructure > a community that invests in roads, water, and sewer facilities and creates a long-term approach to maintaining the physical infrastructure for residents and visitors.

Safe Community > a city that is considered safe for residents and visitors to the community.

To view the complete Strategic Plan including goals, strategies, and completion dates visit CityofMarion.org

Award-Winning Schools

Marion is home to two of the premier public school districts in the State of Iowa. With an average graduation rate of 95%, our schools equip students with an education allowing them to continue on to postsecondary education or enter the workplace with skills to meet the 21st century economy.

For more information on Linn-Mar Community Schools, visit linnmar.k12.ia.us.

For more information on Marion Independent School District, visit marion-isd.org.



Community Promise is a talent retention program based in Marion that is led by Marion Economic Development Corporation (MEDCO). The program connects students to careers in the community. Throughout the school year, MEDCO staff visits with middle and high school students to share opportunities and next steps towards career pursuit. Learn more at communitypromise.org.



Community Events

Spring

Marion Farmers Market

@ Taube Park

Visit your neighborhood farmers market each Saturday. find produce, baked goods, meats, crafts and more.

City-Wide Garage Sales

@ Marion

Find great bargains at over 200 garage sales across town! A map and details are available at the City of Marion website

Great American Kites presented by Summit Pointe Senior Living

@ Lowe Park Baseball Diamonds

See the most astonishing and colorful outdoor giant kite displays at Lowe Park.

City Showcase

@ Marion YMCA

Big trucks, fun activities, and helpful information to showcase City services.

Marion Arts Festival

@ City Square Park

The Marion Arts Festival presents 50 artists, offering fine art and fine crafts. Join friends old and new in City Square Park for the free, family-friendly event.

Summer

Movies on the Move

@ Marion Parks

These smaller but equally as entertaining events break down geographic barriers by bringing cinematic adventures right to your neighborhoods.

Moonlit Movie Series

@ Klopfenstein Amphitheater at Lowe Park

Join the Marion Parks and Recreation Department for free outdoor family fun. Bring your blanket or lawn chair and enjoy kids activities.

Marion by Moonlight presented by Farmers State Bank

@ Lowe Park

Gather your people, a cooler and some lawn chairs and kick back in City Square Park to enjoy live music compliments of Farmers State Bank.

Sunrise Yoga

@ Klopfenstein Amphitheater at Lowe Park

Enjoy free outdoor yoga each Saturday morning. Participants should bring a yoga mat or towel and water.

Marion BBQ Rendezvous

@ Lowe Park

Enjoy food and fun hosted by the Marion Metro Kiwanis Club.

Marion Community Band Concerts

@ City Square Park

Bring a lawn chair or blanket and enjoy a nice summer evening listening to our great community band!

Uptown Marion Market

@ City Square Park

This festival-style market features more than 50 vendors of fresh produce, baked goods, and artisan items.

Music Under the Moon presented by Veridian Credit Union

@ Klopfenstein Amphitheater at Lowe Park

Enjoy live music at the beautiful Lowe Park amphitheater. Bring a blanket, cooler, and lawn chair.

Picnic on the Prairie presented by Marion Arts Council

@ Klopfenstein Amphitheater at Lowe Park

Come be inspired by music, art, and the beautiful outdoors. Bring your picnic basket, blanket and lawn chair.



Dueling Pianos

@ Klopfenstein Amphitheater at Lowe Park

Join us for a night of outdoor family fun as dueling pianists from Midwest Dueling Pianos take you on an interactive whirlwind tour of music across different decades and genres.

Fireworks & Fireflies presented by Hanna Plumbing & Heating

@ Klopfenstein Amphitheater at Lowe Park

Marion's new patriotic celebration featuring live music, food trucks, and fireworks. Bring a lawn chair, blanket and cooler.

Eat. Drink. & Be Marion. Food & Pub Crawl Fundraiser

@ Uptown Marion

Enjoy a night out on the town sampling drinks, food, and local entertainment all across the Uptown District. Ticket and auction proceeds benefit the ongoing revitalization and beautification of Uptown Marion.

Marion Big Band Concerts

@ City Square Park

Bring a lawn chair or blanket and enjoy classic 30's & 40's Big Band hits!

National Night Out

@ Thomas Park

Join in this annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie.

Uptown Getdown

@ City Square Park

The best way to wind down the dog days of summer! Grab your chairs and coolers and meet your neighbors for music and food in the park.

Pop-Up Acts in the Artway

@ Uptown Artway

Enjoy a night out on the town listening to live music. Sit on the patio of a nearby bar and hear local musicians perform on the Uptown Artway stage.



Fall & Winter

Uptown Fall Fest & Dog Fashion Show

@ Uptown Marion

What could be better than shopping and dressed-up dogs? Don't miss the Dog Fashion Show in the Uptown Artway.

Oktoberfest

@ Uptown Marion

The event will feature over 30 breweries sampling their craft along 7th Avenue. Spend the afternoon sampling, listening to German music, and playing traditional German games.

Chocolate Walk

@ Uptown Marion

Enjoy strolling historic Uptown Marion at this after-hours shopping event. Visit your favorite stores, discover what's new just around the corner and savor sweet treats along the way.

Small Business Saturday

@ Uptown Marion

The Uptown Marion District invites you to kick-off the holiday shopping season by shopping small!

Christmas in the Park & Peppermint Walk

@ Uptown Marion

Enjoy horse drawn carriage rides, hot cocoa and popcorn, holiday music, and the lighting of the Peace Tree.



1225 6th Avenue | Marion, Iowa 52302 | 319.743.4726 | Brooke@MarionCC.org

UptownMarion.com | CityofMarion.org | MarionCC.org | Medcolowa.org



**REACH HIGHER
WITH US!**

Why Marion?



In addition to the thriving business economy, development opportunities, great schools, vibrant historic district, and events, Marion has even more to offer.

Rich in Arts and Culture

Marion is creating a legacy for the future founded in high-quality, relevant and engaging public spaces. Look no further than the Uptown Artway, featuring nine permanent public art installations in a revitalized alley, or the Klopfenstein Amphitheater at Lowe Park, a functional work of art itself. The City and its community partners host dozens of free concerts and events each year.



Prioritizes Healthy Living

The City of Marion maintains 600 beautiful acres of public green space, with plenty of manicured parks, trails, and athletic complexes to make it easy to get out and get active. Marion also has programming such as yoga in the park and other activities planned throughout the year to get you moving!

Activities for All

From youth to seniors, Marion has something for everyone. Marion has 21 parks, 81 pieces of playground equipment, three splash pads, and an inclusive playground. The Lowe Park Arts and Environment Center is home to free senior activities on a daily basis where senior residents have access to community programming that fits their needs. The Encore Café, a senior meals program, is a one-stop shop for nutrition, health education and socialization time with friends. In addition, the new Marion YMCA features electric assisted tricycles for seniors to enjoy the many bike trails in Marion.



Opportunities to Get Involved

From boards and commissions to leadership training and volunteering with the City of Marion, Chamber and MEDCO, Marion has countless opportunities to get involved, develop new skills, and make your voice heard. Soliciting community feedback and input is vital in shaping the future of the City of Marion.



ImagiNEXT

In 2007, Marion embarked on a community-wide visioning project that developed eight ideas to enhance the quality of life and create a strong identity for Marion. All eight projects have been completed as of 2022.

In 2017, Marion started a new visioning project, called ImagiNEXT. Out of 3,000 submitted ideas, a resident selection committee chose the Future 4 projects:

- **Just Keep Swimming** - New aquatic options and amenities
- **The Heart of It All** - Enhancements to Marion's historic district
- **Creekside Pride** - Recreation and educational enhancements to Indian Creek
- **It's the Little Things** - Policies and ideas that have a big impact

Marion is Award-Winning

All-Star Community

Marion is a back-to-back All-Star Community! Boasting one of only three Iowa communities recognized by the Iowa League of Cities for its innovative efforts in urban renewal, collaboration or quality of life improvements in 2017, 2018, 2020, and 2021. Recognized projects include the Klopfenstein Amphitheater for the Performing Arts at Lowe Park, Uptown Artway, Prospect Meadows Sports Complex, and the Marion YMCA & Community Rec Center.

One of the Best Small Cities in America

Marion landed in the top 10 percent of Best Small Cities in America according to WalletHub in the fall of 2017 and 2018, and in the top 12 percent in 2019. WalletHub's analysts compared more than 1,200 U.S. cities with populations between 25,000 and 100,000 based on 40 key indicators of livability. They range from housing costs to school-system quality to restaurants per capita. Marion secured the number two spot among all 1,200 communities for lowest housing costs.

An Iowa Great Place

In July 2018, an effort led by the Marion Chamber of Commerce resulted in our community being re-designated as one of Iowa's Great Places. The program celebrates communities with a bold vision for the future and supports the development of new and existing infrastructure.

A Livability Award-winning community

In June 2018, Marion was one of 20 cities to be honored at the City Livability Awards Program. The award recognizes programs that improve the quality of life in America's cities. Mayor Nicolas AbouAssaly accepted the award for the Uptown Artway place-making project.

A Healthy Hometown

In November 2016, Marion was presented with a Healthy Hometown powered by Wellmark Award by the Iowa Healthiest State Initiative. The award recognizes Marion for its dedication and accomplishments toward meaningful health improvement initiatives.

A Resilient Community

The City of Marion sustained widespread damage as a result of the severe storms and strong winds, known as a Derecho, that moved through Eastern Iowa on August 10, 2020. Winds were clocked at up to 140 mph causing damage to nearly every structure and tree in Marion and the entire metro area. Community leaders swiftly assessed the damage and orchestrated a response while neighbors banded together to do what they could to help the community recover. The destruction left behind by the Derecho was unfathomable but the true face of Marion shone brightly as the community united around a common purpose and shared humanity. Marion has made significant progress in cleaning up the debris and beginning repairs to structures. Learn more about the response at CityofMarion.org.



At-a-Glance

2020 TOP PROSPECTS SURVEY RESULTS

700
Survey Sample

Marion resident	88.7%
Live within 20 miles of Marion	9.4%
Live 20+ miles from Marion	1.9%

74%
Female

11%
Work Uptown

Traffic Generators

Businesses and Places Visited Most Often

1. Uptown Snug	11.7%
2. Zoey's Pizza	11.5%
3. Ramsey's Wine Bistro	7.0%
4. Urban Pie	6.7%
5. Short's Burger and Shine	5.7%

66%

Described pre-COVID trends in Uptown Marion as, "Improving or making progress."

TRENDS

Describe pre-COVID-19 trends in Uptown:

Improving or making progress	66.2%
Steady or holding its own	22.1%
Declining or losing ground	11.7%

Opportunities Ahead | Eating and Drinking

Top prospects for expansion and recruitment as selected by more than 600 respondents to the 2020 Uptown Marion Top Prospects Survey.

Brewpub	Fast Casual Dining	Fresh Food Café	Ice Cream Shop	International	Game Bar
Top Pick: 20.2%	Top Pick: 16.3%	Top Pick: 16.2%	Top Pick: 14.1%	Top Pick: 13.6%	Top Pick: 13.4%
Top Three: 40.8%	Top Three: 39.2%	Top Three: 42.9%	Top Three: 48.3%	Top Three: 34.5%	Top Three: 29.5%
Top Features:	Top Features:	Top Features:	Top Features:	Top Features:	Top Features:
Outdoor seating	Breakfast menu	Sandwiches and paninis	Hand-dipped ice cream	Thai cuisine	Alcoholic beverages
Regional craft beers	Lunch menu	Salads	Outdoor seating	Outdoor dining	Arcade games
Pub-style food	Full-service (at table)	Outdoor seating	Cupcakes, cookies...	Italian cuisine	3-lane bowling alley
Appetizers menu	Outdoor dining	Locally sourced foods	Gelato	Chinese cuisine	Axe throwing
Brews its own beers	All-American cuisine	Special diet options	Specialty desserts	Indian cuisine	Skee-ball
Survey Demo: Age	Survey Demo: Age	Survey Demo: Age	Survey Demo: Age	Survey Demo: Age	Survey Demo: Age
25 to 44: 40%	25 to 44: 63%	25 to 44: 60%	25 to 44: 41%	25 to 44: 54%	25 to 44: 61%
45 to 64: 41%	45 to 64: 27%	45 to 64: 28%	45 to 64: 40%	45 to 64: 22%	45 to 64: 19%
Survey Demo: HH \$\$	Survey Demo: HH \$\$	Survey Demo: HH \$\$	Survey Demo: HH \$\$	Survey Demo: HH \$\$	Survey Demo: HH \$\$
\$50K to \$100K: 35%	\$50K to \$100K: 40%	\$50K to \$100K: 45%	\$50K to \$100K: 44%	\$50K to \$100K: 42%	\$50K to \$100K: 47%
\$100K+: 41%	\$100K+: 36%	\$100K+: 42%	\$100K+: 31%	\$100K+: 26%	\$100K+: 22%

Opportunities Ahead | Retail

Top prospects for expansion and recruitment as selected by more than 600 respondents to the 2020 Uptown Marion Top Prospects Survey.

Meat & Cheese	Bookstore	Arts and Hobbies	Outdoor Rec	Gifts & Souvenirs	Men's Clothing
Top Pick: 37.7%	Top Pick: 17.1%	Top Pick: 15.4%	Top Pick: 13.2%	Top Pick: 10.8%	Top Pick: 2.2%
Top Three: 66.7%	Top Three: 42.5%	Top Three: 44.2%	Top Three: 35.8%	Top Three: 35.8%	Top Three: 11.6%
Top Features:	Top Features:	Top Features:	Top Features:	Top Features:	Top Features:
Cut-to-order meats	New books	General crafts/supplies	Canoes and kayaks	Made in Eastern Iowa	Casual/Dressy apparel
Locally sourced cheeses	Used books	Craft/Hobby classes	Bicycle repairs	Locally sources foods	Outerwear
Deli and charcuterie	Lounge	Home décor items	Bike sales and rentals	Gifts and knick-knacks	Tailoring & alterations
Smoked meats	Book clubs	Yarns, patterns, supplies	Group kayaking classes	Marion apparel/novelty	Casual—jeans, T's, etc.
Deli side items	Book signings	Hobby and craft tools	Bicycling apparel	T-shirts and novelties	Men's accessories
Survey Demo: Age	Survey Demo: Age	Survey Demo: Age	Survey Demo: Age	Survey Demo: Age	Survey Demo: Age
25 to 44: 54%	25 to 44: 35%	25 to 44: 50%	25 to 44: 67%	25 to 44: 53%	25 to 44: 40%
45 to 64: 32%	45 to 64: 42%	45 to 64: 39%	45 to 64: 25%	45 to 64: 26%	45 to 64: 39%
Survey Demo: HH \$\$	Survey Demo: HH \$\$	Survey Demo: HH \$\$	Survey Demo: HH \$\$	Survey Demo: HH \$\$	Survey Demo: HH \$\$
\$50K to \$100K: 35%	\$50K to \$100K: 39%	\$50K to \$100K: 39%	\$50K to \$100K: 46%	\$50K to \$100K: 50%	\$50K to \$100K: 34%
\$100K+: 45%	\$100K+: 34%	\$100K+: 33%	\$100K+: 35%	\$100K+: 24%	\$100K+: 46%

Potential Market Traction



Question: How likely would you be to visit the following types of expanding or new Uptown Marion business on a consistent basis?

Eating and Drinking Places	Weight	Retail Establishments	Weight
1. Ice Cream Shop/Dessert Bar	3.97	1. Meat & Cheese Market	4.05
2. Fresh Food Café	3.88	2. Bookstore	3.58
3. Fast Casual Dining	3.87	3. Arts and Hobbies Shop	3.54
4. Brewpub	3.62	4. Gifts & Souvenirs/Visitors Store	3.31
5. International Cuisine Restaurant	3.55	5. Outdoor Recreation & Rentals	3.30
6. Game Bar	3.07	6. Men's Clothing and Accessories	2.68

Weighted Average Ranking | 1 = Definitely would not / 5 = Definitely would

Are you a prospect?

Are you interested in moving your business to, or opening a new business in, Uptown Marion?

18

Potential Prospects

Are you interested in moving your business to, or opening a new business in, Uptown Marion?

Interested in moving a business to Uptown	4
Interested in opening a new business in Uptown	14

3% of Responding Survey Sample



City of Monroe Item Coversheet

Meeting Date: 4/22/2024

Individual Requesting Item: City Administrator

Expected Length of Discussion: 15 min

Issue

Rezone and CUP requires roughly the same amount of time and involves the following activities.

Initial concept review/correspondence with applicant (sometimes multiple iterations and discussions) (10 hours)
Review formal site plan submittal/correspondence with applicant and city (sometimes multiple iterations discussions) (10 hours)
Write memo for Plan Commission (hours vary on complexity of project) (roughly 4 hours)
Coordinate public hearing/schedule with city and Plan Commission (1-2 hours)
Attend Plan Commission (1-2 hours)

I allocated 10 hours for steps one and two but that can be very different depending on the project. Using the higher building rate, this totals 28 hours and \$4,200. That number would come down if the work is handled by different personnel (which we try to do) and if the review took less time. A PUD would involve a few more steps and a little more time.

You could set a cap too, of \$3,000 submitted in escrow, or \$5,000 submitted in escrow. If the billing doesn't use all of the funds, anything unused could be returned at end of the project or upon application withdrawal. They city might also handle more of the costs up front if a formal application ends up not being submitted. This would cause the recovery portion to go down.

Background Information

Financial Impact

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
-------------	------	-------------

Memo
Village of Oregon Example

Cover Memo 4/19/2024
Backup Material 4/19/2024



CITY OF MONROE

1110 18th Avenue | Monroe, WI 53566

(608)329-2527

www.cityofmonroe.org

Brittney Rindy

City Administrator

brindy@cityofmonroe.org

MEMORANDUM

To: Finance and Taxation
From: Brittney Rindy, City Administrator
Date: April 19, 2024
Re: Zoning Reimbursement Agreements

Zoning services can be very timely and expensive for the municipality. Some municipalities have zoning reimbursement agreements they pursue with developers and businesses to recover those expenses. Example municipalities that currently practice this include Johnson Creek, Oregon, and Cross Plains.

These agreements are typically utilized for rezoning, conditional use permits, planned and developments. Vandewalle does plan to start billing by addresses on a consistent basis to better track the financial impact certain projects have on the city. They have provide the following estimates on those zoning reviews:

Rezoned & Conditional Use Permits:

Total: 28 hours

Cost: \$4200

Initial concept review/correspondence with applicant (sometimes multiple iterations and discussions) (10 hours)

Review formal site plan submittal/correspondence with applicant and city (sometimes multiple iterations discussions) (10 hours)

Write memo for Plan Commission (hours vary on complexity of project) (roughly 4 hours)

Coordinate public hearing/schedule with city and Plan Commission (1-2 hours)

Attend Plan Commission (1-2 hours)

That number would come down if the work is handled by different personnel (which they try to do) and if the review took less time. A PUD would involve a few more steps and a little more time.

Historical Zoning Expenditures:

2024: \$24,000 (through March)

2023: \$51,000

2022: \$32,000

Historical Zoning Revenues:

2024: \$770

2023: \$2400

2022: \$1500

ZONING FEES	
Industrial Park District Design Review	\$300
Conditional Use Permit	\$250
Rezoning of Property	\$250
PUD Planned Unit Development District Review	\$400
Zoning Variance filing fee	\$300
Home Occupation Checklist	\$100
Certified Survey Map	\$200
Preliminary Plat	\$200
Final Plat	\$100

Options could include setting a cap of \$3,000-\$5,000 submitted in escrow. If the billing doesn't use all of the funds, anything unused could be returned at end of the project or upon application withdrawal. Another option could be to enter into an agreement once the zoning costs exceed a set threshold.

If no application or development occurs, we also still incur expenses. An example includes, from August through October we incurred approximately \$1500 in zoning expenditures alone for a project that decided to build elsewhere.

Included in the agenda packet is an example of the fees from the Village of Oregon and their reimbursement agreement.

Administration is seeking direction if the Council would like to implement a similar policy, understanding there is a balance to providing services and recovering expenditures while being friendly to businesses and developers.

VILLAGE OF OREGON

2024 USER FEE SCHEDULE

Approved December 18, 2023 (Resolution No. 23-49)
Amendment No. 1 – March 18, 2024 (Resolution No. 24-04)

I. APPLICATION FEES AND DEPOSITS (18.20) SUBDIVISION CODE.

The following schedule is for payment of associated costs and filing fees of documents to cover the costs of Administrative, Legal, Consulting, and Engineering reviews and services. Applicant will also be required to pay additional costs over and above the deposit to cover any additional costs incurred by the Village of Oregon. See APPENDIX A - Preliminary Development Agreement & Cost Reimbursement Agreement

MINIMUM FEE/DEPOSIT:	Non-Refundable Fee \$150 Deposit \$1,000
1. Certified Survey Map	\$1,150
2. Conceptual Plan Review	\$1,150
3. Pre-Application Conference	\$1,150
4. Preliminary And Final Plat Review (Includes Condominium Development)	\$1,150
5. Review of Master Site Grading Plan And/or Storm Water Management Plan (When Not Submitted With a Preliminary Or Final Plat)	\$1,150
6. Review of Planned Unit Development General Development Plan	\$1,150
7. Review Of Planned Unit Development Specific Implementation Plan (Includes review of MSGP and / or Storm Water Management Plan)	\$1,150
8. Conditional Use Permit Application	\$1,150
9. Zoning Petitions and Review	\$1,150
10. Annexation Petition Review	\$1,150

11. Request for Variance		\$1,150
12. Site Plan		\$1,150
13. Downtown Façade Site Plan		\$1,150
NOTE: THE VILLAGE ADMINISTRATOR SHALL HAVE THE AUTHORITY TO WAIVE THE INITIAL \$500 OF FEES ASSOCIATED WITH DEVELOPMENT PROJECTS EXCLUDING THE PLATTING OF SUBDIVISIONS.		
II. CEMETERY CHARGES		
Interments	Adults Infants Cremains	\$1000 M-F \$1200 W/H \$ 500 M-F \$ 600 W/H \$ 500 M-F \$ 600 W/H
Grave sites		\$1200 ea.
Disinterment	Adults Infants Cremains	\$2000 \$ 600 \$ 600
III. EQUIPMENT CHARGES		
NOTE: Appendix B The Village adopts the Wisconsin Department of Transportation Classified Equipment Rates Standard and Special Rated Units		

IV. LIBRARY CHARGES – please visit https://www.oregonpubliclibrary.org/feeschedule	
V. LICENSES AND MISCELLANEOUS PERMITS	
A. Liquor Licenses:	
Class “A” (beer/liquor store)	\$100.00
Class “B” (beer/restaurant)	\$100.00
“Class A” (liquor/liquor store)	\$500.00
“Class B” (liquor/restaurant)	\$500.00
Reserve “Class B” (liquor)	\$10,000 fee required
Class C Wine	\$100.00
B. Other Licenses & Permits	
Picnic license (beer & wine)	\$10.00
Bartender/Operators Licenses:	
New or Renewal (2 year)	\$70.00
Provisional (60-day)	\$15.00
Temporary (14-day)	\$10.00
Replacement Operator’s License	\$10.00
Liquor License Change of Agent	\$10.00
Cigarette	\$100.00
Original Publication Fee – per Ordinance 13-05	Actual Cost of Publication
Renewal Publication Fee – per Ordinance 13-05	Actual Cost of Publication
Renewal Liquor License Application Late Filing Fee (submitted after April 15 th Deadline)	\$50.00
Renewal Liquor License Application Deficiencies Fee (after April 15 th Deadline)	\$25.00
Dogs & Cats:	
Unaltered - Not neutered/spayed (\$18.75 to County)	\$25.00
Altered - Neutered/spayed (\$13.75 goes to County)	\$20.00
Late fee (after March 31 st) (both dogs & cats)	\$5.00
Dog Park Fees	Daily Park Pass: \$5.00 Annual (January 1st – December 31st):\$20.00 Additional dog (per household): \$10.00 Pro-rated Annual (July 1st – Dec 31st):\$10.00 Additional dog (per household): \$5.00

Amusement devices	\$10.00
Amusement devices—transfer fee	\$2.00
Bicycle (non-expiring)	\$5.00
Transient Merchants	\$35.00 \$10 investigation fee per individual
Fireworks Permit (Ordinance #16-33 – Adopted 12-19-2016)	\$25.00
Junk Dealer	\$500.00
Public dance	\$10/day
Street use permit	\$25.00
Title/Assessment Search	\$50.00
Rush orders-less than 48 hours	\$100.00
Vending Permit	Exclusive Vending: \$25.00 Or Daily Fee: \$10.00 Or Annual Fee: \$25.00
VI. MISCELLANEOUS CHARGES	
Photocopy & Scanned Documents to E-mail	\$.25/per copy
Copying to CD (includes CD cost)	\$5.00 (under 10 minute preparation time) Actual hourly wage + S&H (over 10 minute preparation time)
Park Shelter rental: Appendix I	
Voter Lists (Badger Voters) through badgervoters.wi.gov	As listed in Appendix C
Zoning maps	8 ½ x 11”/\$1 Larger/\$25
Master Plan	\$25.00
Codebook	Actual cost
New Resident Listing or	\$10.00
New Resident Labels (labels are to be provided)	\$10.00
Utility Customer Listing	\$25.00
Return Item Fee	\$30.00
Stop payment on a check	\$30.00
Refuse & Recycling Collection: (Per Pellitteri Contract) Base Rate of Refuse and Recycling – 35 gallon carts (Paid by Residents per month) Additional Charge for 65 or 95 gallon cart (contact Pellitteri – 608- 257-4285)	\$13.19 Billed annually for upgrades
Mowing	\$200 minimum \$200/hour

Shoveling	\$200 minimum \$200/hour
Weights & Measures Device Application Fee (Ordinance 14-01)	Actual costs based upon per device tested \$25 initial application
VII. POLICE DEPARTMENT	
7.02 (1) Alternate all night parking	\$25.00 after 5 days increase to \$30.00
Parking in an Easement	\$30.00 after 5 days increase to \$35.00
7.02 (1) (b) Restricted vehicles (8,000 lbs. Max Gross Weight)	\$25.00 after 5 days increase to \$30.00
7.02(5)(c)(1-2) Alternate Parking Lot Violation	\$25.00 after 5 days increase to \$30.00
7.02 (6) (a) Two hour parking:	\$25.00 after 5 days increase to \$30.00
7.02 (7) 24 hour parking limit	\$25.00 after 5 days increase to \$30.00
7.02 (9) (A-P) School Parking	\$25.00 after 5 days increase to \$30.00
7.02 (10) Parking restricted by official traffic sign	\$30.00 after 5 days increase to \$35.00
9.292.288 Abandon vehicles	\$40.00 after 5 days increase to \$45.00
Parking within 4ft of Private Road or Driveway	\$25.00 after 5 days increase to \$30.00
Vehicle Impoundment Fee	\$20.00 per day commencing the second business day after the last known owner receives the notice of abandonment.
Animal Kennel Fee	\$14.00 per day
Copy of pictures/audio/video on CD	\$1.00
Mailing Charge for CD	\$3.00
Copies	\$0.25
Towing Charge	Actual Costs
Fingerprinting Service	Resident: \$10.00 Non-Resident: \$15.00
Police Officer Service for Special Events	Charge will be officer overtime rate of pay
VIII. SENIOR CENTER CHARGES	
Copies	\$.25/copy
MATC Fees (based on # of classes and size of room)	
Daily charge for the Adult Day Program	\$35.00
IX. ROOM TAX	

Eight percent (8%) of the gross receipts from retail furnishings of rooms or lodging				
X. SERVICE CHARGES				
Typical septage /or equal to <7,000 mlg/1 B.O.D. < 15,000 mgl/1 S.S. If greater than these numbers an additional \$10.00/1,000 gallons will be charged.	\$30/1,000 gallons			
Typical Holding Tank <600 mlg/1 B.O.D. <1,800 mgl/1 S.S. If greater than these numbers the septage rate will be charged.	\$7.50/1,000 gallons			
Portable Toilet Waste	\$40/1,000 gallons			
High Strength Fee	\$10.00/1,000 gallons			
XI. BUILDING PERMIT FEE SCHEDULE—APPENDIX D –				
XII. COURT COSTS	Fee in addition to the forfeiture \$38.00			
XIII. IMPACT FEES SCHEDULE				
*Fee in lieu of parkland dedication during platting	Library	Park Improve Fee	*Park Acquisition Impact Fee	
Residential Development amount per dwelling unit	\$857	\$2,374	\$1,975	
Commercial Development amount per square foot of development	----	----		
Industrial Development amount per square foot of development	----	----		
XIV. UTILITY				
Water Facilities Impact Fees			See Appendix E	
Sewer Service Charges & Connection Fees			See Appendix F	
XV. LAND DEDICATION & FEE IN LIEU OF DEDICATION			See Appendix H	

APPENDIX A
VILLAGE OF OREGON
PRELIMINARY DEVELOPMENT AGREEMENT

(Standard Form of Agreement as Approved by the Village Board on February 2, 2004)

RECITALS

- A. This Preliminary Development Agreement affects the following described lands (the “Property”) within, or proposed to be annexed to, the Village of Oregon (“Village”):

[include description of proposed project and property location]

[insert or attach copy of legal description]

and, those portions of public rights-of-way that are adjacent thereto.

- B. The undersigned Owner and Developer wish to annex, subdivide and/or develop the Property and obtain Village approval of the annexation, division and/or development (collectively referred to as the “Development”) in accordance with applicable State laws and Village ordinances, resolutions and policies.
- C. The Village wishes to review the Development in accordance with applicable laws and without undue expense to Village taxpayers.
- D. Minimum deposit of \$1,150.00 is required upon signing.**

AGREEMENT

NOW, THEREFORE, in consideration of the above recitals, Owner and Developer agree as follows:

SECTION 1. PAYMENT FOR REVIEW SERVICES

1.1. The Owner and Developer, jointly and severally, shall pay all costs (“Administrative Costs”) incurred by the Village for services performed by or on behalf of the Village in conjunction with design, inspection, study, processing, negotiation of agreements, and review of documents and plans related to the Development, including, but not limited to, engineering, inspection, consulting and legal fees, publication costs, and Village administrative costs. Consulting, engineering, and legal fees during the review and approval process shall be the actual costs to the Village on the basis of submitted invoices plus ten percent (10%). Inspection fees during construction shall be the actual costs to the Village on the basis of submitted invoices plus ten percent (10%). The additional 10% and 10% (inspection fees during construction) shall be in lieu of charging for the time of Village employees.

- 1.2. Administrative Costs shall be billed monthly. Bills shall be considered delivered upon personal delivery to the Owner or Developer or

upon mailing to the [Owner/Developer] at the following address:

1.3 The Owner and Developer shall pay the Administrative Costs within thirty (30) days of the time when the Village delivers its bill. Failure to do so entitles the Village to withdraw the amount of such unpaid bill from the guarantee of payment under section 2 below.

1.3. The Owner and Developer acknowledge and understand that the legal, engineering or other professional consultants retained by the Village are acting exclusively on behalf of the Village and not the Owner or Developer.

1.5 The Owner warrants and represents to the Village that the Owner owns the Property and that the Developer is authorized to act as the Owner’s agent with respect to the Development and Village review thereof.

SECTION 2. GUARANTEE OF PAYMENT

2.1. The Owner and Developer, jointly and severally, guarantee reimbursement of the Administrative Costs by depositing with the Village Clerk [select one of the following: *cash; cashier’s check; or irrevocable letter of credit*] in the name of the Village in the principal sum of \$1,150.00, plus \$100.00 per lot, outlot, parcel or dwelling unit, whichever is greater, subject to refund or release of unused amounts within 60 days following termination of this Agreement as defined in Section 3. If a letter of credit is provided, it shall be issued by a bank licensed to do business in the State of Wisconsin in a form approved by the Village Attorney.

DEPOSIT CALCULATION		
Deposit	\$1,150.00	\$1,150.00
Complete the following:		
Number of Lots	_____ =	
Number of Outlot	_____ =	
Number of Parcel	_____ =	
Number of Dwelling Unit	_____ =	
Largest number from above list	_____ x 100	
	TOTAL DEPOSIT DUE	\$

2.2. If at any time the monies [*in the account or secured by the letter of credit*] are insufficient to pay expenses incurred or anticipated by the Village for Administrative Costs, the Owner and Developer shall deposit additional amounts or provide an additional letter of credit within thirty (30) days of written demand by the Village Clerk.

2.3. Violation of this Agreement, including but not limited to failure to pay amounts when due or failure to deposit amounts or provide letters of credit required under this section 2, shall entitle the Village to reject the proposed Development.

2.4. Any amount owed the Village under this Agreement shall constitute a lien against the Property collectible as a special charge under Wis.

**VILLAGE OF OREGON
COST REIMBURSEMENT AGREEMENT**

Agreement entered into this _____ day of _____, 20____, by and between Developer Name (“Developer”) and the Village of Oregon, a Wisconsin municipal corporation (“Village”).

RECITALS

A. This Cost Reimbursement Agreement arises from Developer's wish to develop the lands described on Attachment A (the “Property”).

B. Developer may request Village evaluation or approval of one or more of the following:

- Annexation,
- Tax Increment Financing,
- A comprehensive plan amendment,
- A certified survey map or a subdivision plat,
- A zoning change, conditional use permit, or other zoning approval,
- Erosion control and stormwater management plans,
- Plans and specifications for public improvements,
- And/or other approvals necessary or convenient to develop the Property (collectively referred to as the “Development Approval Process”).

C. The Village is willing to process and consider Developer’s requested Development Approval Process, in accordance with applicable laws, but wishes to do so without undue expense to Village taxpayers.

AGREEMENT

NOW, THEREFORE, in consideration of the above recitals, Developer agrees as follows:

SECTION 1. PAYMENT OF VILLAGE COSTS

1.1. The above recitals are material to and are incorporated in this Agreement.

1.2. Developer shall pay all Administrative Costs. For purposes of this Agreement, “Administrative Costs” means the following costs incurred by the Village:

- The actual cost of engineering, planning, legal and financial services provided by outside consultants, relating to the Development Approval Process, on the basis of submitted invoices;

- Village Director of Planning and Zoning Administrator time devoted to the Development Approval Process, at the rate of \$125 per hour;
- The cost of time spent by Village employees (other than the Village Director of Planning and Zoning Administrator) on the Development Approval Process, which shall be deemed to equal 10% of the sum of the cost of engineering, planning, legal and financial services provided by outside consultants on the basis of submitted invoices;
- Publication and other out of pocket expenses.

1.3. Bills for Administrative Costs shall be considered delivered upon personal delivery to the Developer, or upon mailing or emailing to the Developer at the following address, or :

Developer Name
Developer Address

Developer email address:

1.4. Developer shall pay the Administrative Costs within thirty (30) days of the time when the Village delivers its bill. Failure to do so entitles the Village to withdraw the amount of such unpaid bill from the guarantee of payment under Section 2 below. Bills outstanding for more than 30 days shall accrue interest at a rate of 1.5% per month.

1.5. Developer acknowledges and understands that the legal, engineering, planning, financial or other professional consultants retained by the Village are acting exclusively on behalf of the Village and not Developer.

1.6. Developer warrants and represents to the Village that Developer owns the Property, or has a contractual right to acquire the Property.

SECTION 2. GUARANTEE OF PAYMENT

2.1. Developer shall guarantee reimbursement of the Administrative Costs by depositing with the Village Clerk cash or a cashier's check payable to the Village in the amount of \$15,000 subject to refund or release of unused amounts within sixty (60) days following termination of this Agreement as defined in Section 3.

2.2. If at any time the Village deems the monies on deposit with the Village pursuant to Section 2.1 to be insufficient to pay expenses incurred or anticipated by the Village for Administrative Costs, the Village may request that the Developer deposit additional amounts, and may suspend work on the Development Approval Process until such additional amounts are deposited with the Village.

2.3. Violation of this Agreement, including but not limited to failure to pay amounts when due or failure to deposit amounts required under this Section 2, shall entitle the Village to suspend processing the proposed Development.

2.4. The remedies provided in this Agreement are cumulative and not exclusive and shall be in addition to, and not in lieu of, any other remedies available to the Village at law or in equity.

SECTION 3. TERMINATION

3.1. This Agreement shall terminate upon (a) final rejection of the Development, (b) execution of a final or replacement development agreement, or (c) Village receipt of a written statement from the Developer withdrawing the Development from further consideration.

3.2. The obligation of Developer to reimburse the Village for “Administrative Costs” incurred to and including the date of termination and the Village's rights and remedies to enforce such reimbursement shall survive the termination of this Agreement.

SECTION 4. NO VESTED RIGHTS GRANTED BY THIS AGREEMENT

4.1 Nothing in this Agreement is intended to relieve, nor shall it be construed as relieving, or in any way satisfying other obligations, procedures or requirements pertaining to the annexation, division, zoning, development, or other matters relating to the Property. Furthermore, this Agreement does not bind the Village to approve any request, petition, application or other matter relating to the Property.

IN WITNESS WHEREOF, the parties have executed this Cost Reimbursement Agreement.

DEVELOPER NAME

By _____

(Print Name/Title)

VILLAGE OF OREGON

By _____
Village President

By _____
Village Clerk

ATTACHMENTS

Attachment A – Description of the Property

APPENDIX B

Wisconsin Department of Transportation Rates as found in Section 25 – Cost Invoicing, Subject 50 – Classified Equipment Rates and Subject 55 – Non-standard Equipment Numeric Listing of the Highway Maintenance Manual.

<http://wisconsindot.gov/Pages/doing-bus/local-gov/hwy-mnt/mntc-manual/chapter02.aspx>

APPENDIX C

EL 3.50 Charges for voter registration data.

(1) In this section:

- (a) "Custom report" means a report that is not programmed to run in the Statewide Voter Registration System at the time a request for the report is made, or a report that requires additional programming tasks.
- (b) "Election official" has the same meaning as provided in s. [5.02 \(4e\)](#), Stats.
- (c) "Official registration list" has the same meaning as provided in s. [6.36](#), Stats.
- (d) "Protected information" means any information that is protected from general public disclosure by ss. [6.36 \(1\) \(b\) 1. a.](#) and [6.47](#), Stats.
- (e) "Report" means a defined list of related voter registration data records generated from the Statewide Voter Registration System.
- (f) "Voter registration data" means data contained in the official registration list.
- (g) "Voter registration data record" means a set of related information requested from the official registration list which consists of a core data element and related attributes. A core data element is the basic unit of data that is being requested, including, but not limited to, a voter name, candidate, election official, or address. The related attributes consist of pieces of data associated with that core data element.
- (2) The official registration list shall be open to public inspection consistent with the requirements of ss. [6.36](#), [6.45](#) to [6.47](#), and ss. [19.31](#) to [19.36](#), Stats.
- (3) Any person may obtain, from the official registration list, voter registration data that is not protected information, upon payment of the applicable charges.
- (4) The charge for reports in electronic format is a \$25 base fee per report; plus \$5 for the first 1,000 voter registration data records, or up to 1,000 voter registration data records; plus \$5 for each additional 1,000 voter registration data records, rounded to the nearest thousand. The maximum charge for an electronic report is \$12,500.
- (5) The charge for a paper copy of a report is \$.25 per page, plus the cost of postage and shipping.

- (6) Any request for a report or custom report submitted to the commission shall be made in writing by the requester or reduced to writing by the commission's staff. Any request by the commission for payment in advance for the report requested shall include a copy of the report request in writing as submitted by the requester or as memorialized by the commission's staff.
- (7) Any person may request a copy of the poll list used at an election from the municipal or county clerk who has custody of the list. The charge for a copy of a poll list provided by a municipal or county clerk shall be a charge determined by that clerk not to exceed the cost of reproduction.
- (8) The commission, its staff, and each municipal or county election official shall take steps to ensure that any protected information contained in the Statewide Voter Registration System, or on a poll list, is not made available for public inspection.
- (9) If a request for voter registration data requires a custom report, and the commission staff determines that it can produce the report, the charge for producing the custom report charged to the requester shall be calculated by the commission's staff on a case-by-case basis and shall include, in addition to the charges articulated in subs. (4) and (5), any applicable charges for handling and mailing; charges for reproduction, including programming costs; and costs of maintenance of the Statewide Voter Registration System as authorized by s. [6.36 \(6\)](#), Stats. Requests fulfilled under this subsection are not subject to the maximum charge limitations in subs. (4) and (5).
- (10) The money received from requests for voter registration data shall remain with the municipality, county, or commission, whichever produces and provides the report.

History: Emerg. cr. eff. 5-12-07; [CR 07-043](#): cr. [Register January 2008 No. 625](#), eff. 2-1-08; correction in (6), (8) to (10) made under s. [13.92 \(4\) \(b\) 6.](#), Stats., [Register June 2016 No. 726](#).

http://docs.legis.wisconsin.gov/code/admin_code/el/3/50

APPENDIX D

VILLAGE OF OREGON BUILDING INSPECTION DEPARTMENT PERMIT FEE SCHEDULE

NEW CONSTRUCTION AND ADDITIONS

RESIDENTIAL

1. Building Permits

- | | |
|---|--|
| a. Plan review and inspections | Permit Fee \$125.00 plus \$0.08 per Sq. Ft. all areas. |
| b. Administrative | Permit Fee \$25.00 plus \$0.04 per Sq Ft. all areas. |
| c. Erosion Control | \$75.00 (\$50.00 for additions) |
| d. Wisconsin Uniform Building Permit Fee
(State Seals) | \$50.00 |

2. Electrical Permits

- | | |
|--------------------------------|---|
| a. Plan review and inspections | Permit Fee \$50.00 plus \$0.05 per Sq. Ft. all areas. |
|--------------------------------|---|

3. Heating, Ventilating, Air Conditioning Permits

- | | |
|--------------------------------|---|
| a. Plan review and inspections | Permit Fee \$50.00 plus \$0.05 per Sq. Ft. all areas. |
|--------------------------------|---|

4. Plumbing Permits

- | | |
|--------------------------------|---|
| a. Plan review and inspections | Permit Fee \$50.00 plus \$0.05 per Sq. Ft. all areas. |
|--------------------------------|---|

5. Zoning Permits

- | | |
|--------------------------------|---|
| a. 1 & 2 Family Dwelling Units | \$0.03 per Sq. Ft. all areas. Minimum Fee \$50.00 |
|--------------------------------|---|

COMMERCIAL

1. Building Permits

- | | |
|--------------------------------|--|
| a. Plan review and inspections | Permit Fee \$125.00 plus \$0.10 per Sq. Ft. all areas. |
| b. Administrative | Permit Fee \$25.00 plus \$0.06 per Sq Ft. all areas. |
| c. Erosion Control | \$100.00 (\$50.00 for additions) |

2. Electrical Permits

- | | |
|--------------------------------|---|
| a. Plan review and inspections | Permit Fee \$50.00 plus \$0.06 Sq Ft. all areas
(Minimum Fee of \$75.00) |
|--------------------------------|---|

3. Heating, Ventilating, Air Conditioning Permits

- | | |
|--------------------------------|---|
| a. Plan review and inspections | Permit Fee \$50.00 plus \$0.06 per Sq. Ft. all areas. |
|--------------------------------|---|

4. Plumbing Permits

- | | |
|--------------------------------|---|
| a. Plan review and inspections | Permit Fee \$50.00 plus \$0.06 per Sq. Ft. all areas. |
|--------------------------------|---|

5. Zoning Permits

- a. Commercial structures \$0.03 per Sq. Ft. All Areas – Minimum Fee \$125.00
Please note: Village Planner reviews all commercial zoning at a \$75.00 hourly rate - customer will be billed for excess time if exceeds \$125.00 minimum fee above.

6. Certificate of Occupancy

- a. Multi-Family \$15.00 per dwelling unit
b. All other uses \$50.00

ALTERATIONS, REMODELS, OR REPAIRS TO EXISTING BUILDINGS

(Percentage used if unable to calculate reasonable square footage as determined by the Building Inspection Department: ex. A basement remodel could be calculated based on square footage.)

RESIDENTIAL

1. Building Permits

- a. Plan review and inspections 0.5% of building cost Minimum Fee \$125.00

2. Electrical Permits

- a. Plan review and inspections 2.0% of electrical cost Minimum Fee \$50.00

3. Heating, Ventilating, Air Conditioning Permits

- a. Plan review and inspections 1.5% of HVAC cost Minimum Fee \$50.00

4. Plumbing Permits

- a. Plan review and inspections 1.0% of plumbing cost Minimum Fee \$50.00

5. Zoning Permits

- a. 1 & 2 Family Dwelling Units 0.1% of construction cost Minimum Fee \$50.00

COMMERCIAL

1. Building Permits

- b. Plan review and inspections 0.5% of building cost Minimum Fee \$125.00

2. Electrical Permits

- a. Plan review and inspections 2% of electrical cost Minimum Fee \$75.00

3. Heating, Ventilating, Air Conditioning Permits

- a. Plan review and inspections 1.5% of HVAC cost Minimum Fee \$50.00

4. Plumbing Permits

- a. Plan review and inspections 1.0% of plumbing cost Minimum Fee \$50.00

5. Zoning Permits

- a. Non-1 & 2 Family Dwelling Units 0.1% of construction cost Minimum Fee \$50.00
Please note: Village Planner reviews all commercial zoning at a \$75.00 hourly rate - customer will be billed for excess time if exceeds \$50.00 minimum fee above.

****NOTES****

- a. "Area" means Living, Basement, Garage, and Porches/Decks under a roof.
- b. The Building Inspection Department will be responsible for calculating Sq. Ft. of all buildings.
- c. Construction cost includes labor and materials. (if labor is free material cost will be doubled)
- d. The Building Inspection Department will be responsible for calculating the Permit costs.
- e. Commercial permit applications will need to be submitted with 2 sets of state approved plans.
- f. All permit fees are paid to the Village of Oregon.
- g. All fees are rounded to the nearest dollar.
- h. See APPENDIX G for Village of Oregon and Oregon School District Permit Fees.

MISCELLANEOUS BUILDING PERMIT FEE'S AND PENALTY

1. Accessory Structures

- a. Up to 200 Sq. Ft. \$25.00 + (\$25.00 residential) or (\$50.00 commercial) zoning
- b. 201 Sq. Ft. to 600 Sq. Ft. \$35.00 + (\$25.00 residential) or (\$50.00 commercial) zoning
- c. Over 600 Sq. Ft. \$0.06 per Sq. Ft. + (\$25.00 residential) or (\$50 commercial) zoning
- d. These permits do not include Electrical, HVAC, or Plumbing.

2. Additional and Miscellaneous Inspections and Re-inspections

- a. Residential \$45.00 per inspection (paid in advance)
- b. Commercial \$55.00 per inspection (paid in advance)

3. Decks

- a. Less than 2080 Sq. Ft. **\$150.00 (\$125.00 building permit, \$25.00 zoning permit)**
- b. 2080 Sq. Ft. or more. \$0.06 per Sq. Ft. plus \$25.00 zoning permit
- c. Soil erosion if needed \$25.00

4. Early Start Permit

- a. Residential \$75.00
- b. Commercial \$100.00 (with State Approval)

5. Repairs Non-Structural Over \$2,000.00 (Residential & Commercial)

- a. Roofing, Siding, Door/Window replacement. \$50.00 Each (No Inspections)

6. Late Permit Filing

- a. Construction has started and builder/owner files - Permit Fee will be doubled.
- b. Construction has started and Inspector asks for application - Permit Fee will be tripled.

7. Pools

- a. Above Ground Adj. Fee \$100.00 (\$25 Construction, \$50 Electrical, \$25 zoning)
- b. In ground Adj. Fee \$175.00 (\$100 Construction, \$50 Electrical, & \$25 zoning)
- c. Soil erosion if needed \$25.00

8. Razing and/or Moving Buildings (Need Proof Of Liability Insurance)

- a. Residential \$50.00 (required to call Digger's Hotline)

b. Commercial	\$100.00 (required to call Digger's Hotline & DNR filing)
9. Second Water Meter (residential & commercial)	\$50.00 plumbing permit \$30.00 meter charge
10. Sidewalk or Driveway Apron	
a. Each	\$30.00 (residential and commercial)
b. Combination (sidewalk & driveway)	\$30.00 (residential and commercial)
Note: Requires calling Digger's Hotline.	
11. Street opening permit	\$45.00 + \$10.00 per 100' of additional trenching
Note: Requires calling Digger's Hotline.	
12. Sidewalk Café Permit	\$50.00 Initial Application Applications expire on March 31 st annually. \$10.00 Renewal

ZONING/LAND USE PERMITS

1. Signs Residential or Commercial	
a. 20 Sq. Ft. or less	\$25.00 (does not include building permits)
b. Over 20 Sq. Ft.	\$25.00 plus \$0.50 per square over 20 Sq. Ft.
2. Fences	
a. Residential	\$25.00 (no building permits included)
b. Commercial	\$50.00 (no building permits included)
3. Tree Permit	\$30.00 (residential and commercial)
Note: Requires calling Digger's Hotline.	
4. Change in Use/Occupancy	\$20.00

APPENDIX E

Water Facilities Impact Fees		
METER SIZE	RATIO*	IMPACT FEE
5/8"	1	\$1,202
3/4"	1	\$1,202
1"	2.5	\$3,005
1 1/4"	3.75	\$4,507.50
1 1/2"	5	\$6,010
2"	8	\$9,616
2 1/2"	12.5	\$15,025
3"	15	\$18,030
4"	25	\$30,050
6"	50	\$60,100
8 "	80	\$96,160
10 "	120	\$144,240
12 "	160	\$192,320

APPENDIX F

SANITARY SEWER SERVICE CHARGES AND CONNECTION FEES

Sewer Lateral Installation Charge

When extension of the Public Sewerage System to serve a development is approved by the Sewer Utility, the subdivision developer shall be responsible for the sewer lateral installation costs from the main to the property line. When extension of the Public Sewerage System to serve an individual property or properties is approved by the Sewer Utility, individual property owners shall be responsible for the sewer lateral installation costs of new or replacement sewer lateral from the main to the property line.

When the cost to extend the Public Sewerage System is to be collected through assessment by the Village, the actual sewer lateral installation costs from the main to the property line shall be included in the assessment of the appropriate properties.

Sewer lateral not installed as part of a subdivision development, by an individual property owner, or through an assessable utility extension, may be installed from the main to the property line by the Utility, for which there will be made a charge to the property owner which will equal the actual costs of installation.

Sewer Service Charges (effective 12-29-2023 per Res. No. 23-46)

General Sewer Service - Metered

Monthly Sewer Service Charges (based on user water meter size):

Fixed Charge – Based on water meter size	Monthly Rate
$\frac{3}{4}$ " or $\frac{5}{8}$ "	\$7.13
1"	\$17.67
1 $\frac{1}{4}$ "	\$24.70
1 $\frac{1}{2}$ "	\$24.70
2"	\$35.24
3"	\$56.33
4"	\$175.81
6"	\$351.52
8"	\$562.37
10"	\$808.37
12"	\$1,124.64
Volumetric Rate per 1,000 gallons water used	\$5.42

High Strength Charges

Where the waste of any contributor exceeds the strength limitations included in the definition of Domestic Wastewater, or Sanitary Sewage in the Village of Oregon Municipal Code, Section 13.24, a periodic sampling shall be taken and the sewage analyzed to determine the strengths of said waste, which will be billed at the following rates:

High Strength Rates	
BOD (biochemical oxygen demand) Charge per lb. above 250 mg/L	\$0.66
TSS (total suspended solids) Charge per lb. above 250 mg/L	\$0.45
Phosphorous Charge per lb. above 7.0 mg/L	\$11.50

General Sewer Service Charge – Unmetered

This rate shall be applied only to single-family residential and small commercial users discharging to the Public Sewerage System that do not have a Utility-approved water and/or sewer meter installed at their property. Service shall be billed at the rate of \$30.28 per month, which approximates the cost for 5,000 gallons per month discharged to the sewer system. If it is determined by the Utility that the user discharges more than 5,000 gallons per month to the system, an additional charge of \$4.66 per 1,000 gallons will be made for estimated additional usage.

State of Wisconsin Department of Corrections – Oakhill Correctional Institution Sewer Service Charges (effective 12-29-2023 per Res. No. 23-46)

When the sewage from the State of Wisconsin or Oakhill Facilities does not exceed the strength limitations listed in the most current signed agreement between the Village of Oregon and the State of Wisconsin Department of Corrections, dated April 5, 2010 (the Agreement), the sewer bill shall be calculated as follows:

Oakhill Correctional Institution	
Monthly Fixed Charge	\$2,244.67
Volumetric Rate per 1,000 gallons water used	\$3.01
BOD (biochemical oxygen demand) Charge per lb. above 250 mg/L	\$0.66
TSS (total suspended solids) Charge per lb. above 250 mg/L	\$0.45
Phosphorous Charge per lb. above 7.0 mg/L	\$11.50

Surcharges for daily or average monthly flow exceedances shall be calculated and applied as described in the Agreement.

Sewer Connection Fees

¾" or ⅝"	1	\$2,500
1"	2	\$5,000
1 ½"	3.5	\$8,750
2"	5	\$12,500
3"	8	\$20,000
4"	25	\$62,500
6"	50	\$125,000
8"	80	\$200,000
10"	115	\$287,500
12"	160	\$400,000

APPENDIX G

Village of Oregon and Oregon School District Projects

Please note that Appendix G does not apply to any Home Construction Programs available through the Oregon High School education classes. Appendix G is strictly for Village of Oregon & Oregon School District construction projects. Fees are based on the Commercial Fees in fee schedule less 50%.

NEW CONSTRUCTION, ALTERATIONS, REMODELS, OR REPAIRS TO EXISTING BUILDINGS

Building Permits

- | | |
|--------------------------------|---|
| a. Plan review and inspections | Permit Fee \$62.50 plus \$0.05 per Sq. Ft. all areas. |
| b. Erosion Control | \$50.00 (\$25.00 for additions) |
- Please note: There will be no administrative costs charged.

Electrical Permits

- | | |
|--------------------------------|---|
| a. Plan review and inspections | Permit Fee \$25.00 plus \$0.03 Sq Ft. all areas
(Minimum Fee of \$37.50) |
|--------------------------------|---|

Heating, Ventilating, Air Conditioning Permits

- | | |
|--------------------------------|---|
| a. Plan review and inspections | Permit Fee \$25.00 plus \$0.03 per Sq. Ft. all areas. |
|--------------------------------|---|

Plumbing Permits

- | | |
|--------------------------------|---|
| a. Plan review and inspections | Permit Fee \$25.00 plus \$0.03 per Sq. Ft. all areas. |
|--------------------------------|---|

Zoning Permits

- | | |
|--------------------------------|--|
| a. Plan review and inspections | \$0.01 per Sq. Ft. All Areas – Minimum Fee \$62.50 |
|--------------------------------|--|

Certificate of Occupancy

- | | |
|------------------|---------------------------|
| a. All other use | \$25.00 per dwelling unit |
|------------------|---------------------------|

****For Alterations, Remodels, or Repairs use sq. ft. of alteration area****

Accessory Structures

- | | |
|------------------------------|------------------------------------|
| a. Up to 200 Sq. Ft. | \$12.50 + \$25.00 zoning |
| b. 201 Sq. Ft to 600 Sq. Ft. | \$17.50 + \$25.00 zoning |
| c. Over 600 Sq. Ft. | \$.03 per Sq. Ft. + \$25.00 zoning |
- These permits do not include Electrical, HVAC, or Plumbing.

Additional/Miscellaneous Re/Inspections	\$27.50 and must be paid in advance
--	-------------------------------------

Decks

- | | |
|---------------------------|--|
| d. Less than 2080 Sq. Ft. | \$75.00 (\$62.50 building, \$12.50 zoning) |
| e. 2080 Sq Ft. or more. | \$0.03 per Sq. Ft. plus \$12.50 zoning |

f. Soil erosion if needed \$12.50

Early Start Permit \$50.00 (with State Approval)

Repairs Non Structural Over \$2,000

a. Roofing, Siding, Door/Window Replacement \$25.00 (No inspections)

Late Permit Filing

- a. Construction has started and builder/owner files – Permit Fees will be doubled.
- b. Construction has started and Inspector asks for application – Permit Fees will be tripled.

Pools

- a. Above Ground \$50.00 (\$12.50 Construction, \$25 Electrical, \$12.50 zoning)
- b. In Ground \$112.50 (50 Construction, \$25 Electrical, & \$12.50 zoning)
- c. Soil erosion if needed \$12.50

Razing and/or Moving Buildings (Need Proof Of Liability Insurance)

\$50.00 (required to call Digger's Hotline & DNR filing)

Second Water Meter \$25.00 plumbing permit
\$30.00 meter charge

Sidewalk or Driveway Apron

- a. Each \$15.00
- b. Combination (sidewalk & driveway) \$15.00

Note: Requires calling Digger's Hotline.

Street opening permit \$22.50 + \$5.00 per 100' of additional trenching

Note: Requires calling Digger's Hotline.

ZONING/LAND USE PERMITS

Signs Residential or Commercial

- a. 20 Sq. Ft. or less \$12.50 (does not include building permits)
- b. Over 20 Sq. Ft. \$12.50 plus \$0.25 per square over 20 Sq. Ft.

Fences \$112.50 (no building permits included)

Tree Permit no charge
Note: Requires calling Digger's Hotline.

Change in Use/Occupancy \$10.00

Please note that Appendix G does not apply to any Home Construction Programs available through the Oregon High School education classes. Appendix G is strictly for Village of Oregon & Oregon School District construction projects. Fees are based on the Commercial Fees in fee schedule less 50%.

APPENDIX H

Ordinance 19-03

AMENDING SECTION 18.05 OF THE VILLAGE OF OREGON CODE OF ORDINANCES TO UPDATE LAND DEDICATION AND FEE IN LIEU OF DEDICATION REQUIREMENTS

ORDINANCE NO. 19-03
VILLAGE OF OREGON
(AN ORDINANCE TO AMEND SECTION 18.05 OF THE VILLAGE OF OREGON CODE OF
ORDINANCES TO UPDATE LAND DEDICATION AND FEE IN LIEU OF DEDICATION
REQUIREMENTS)

The Village Board of the Village of Oregon, Dane County, Wisconsin, ordains as follows:

1. Subparagraph (d) entitled "Limitation" of Paragraph (1) entitled "General Requirements" of Section 18.05 entitled "DEDICATION AND RESERVATION OF LAND FOR PUBLIC USE" of the Oregon Code of Ordinances is deleted in its entirety.
2. Subparagraph (a) entitled "Application of Section" of Paragraph (2) entitled "Needs Created by Proposed Land Division or Other Development" of Section 18.05 of the Oregon Code of Ordinances is amended to read as follows:
 - "(a) **Application of Section.** The requirements of this section apply to all land divisions ~~and to any conversion, condominiums, rezoning, or conditional use which increases the number of residential units permitted on any parcel resulting in the creation of one or more lots zoned for a residential use.~~
3. Subparagraph (b) entitled "Basic Requirements" of Paragraph (2) entitled "Needs Created by Proposed Land Division or Other Development" of Section 18.05 of the Oregon Code of Ordinances is amended to read as follows:
 - "(b). **Basic Requirements.** The land divider shall dedicate sufficient land to provide adequate parks, playgrounds, recreational and open space areas to meet the needs to be created by the land division. At least two thousand nine hundred ~~(2,900)~~ eight hundred seventy eight (878) square feet of land shall be dedicated for each proposed residential dwelling unit within the land division. Where a definite commitment is made to the Village by the land divider with respect to the number of dwelling units that will be constructed or created on any parcel of land which has a zoning classification that permits multi-family use, the dedication shall be based on that number. When no such commitment is made, the dedication shall be based upon the maximum number of dwelling units which the zoning classification of the parcel will permit."
4. Subdivision (c) entitled "Fee in Lieu of Dedication" of Paragraph (2) entitled "Needs Created by Proposed Land Division or Other Development" of Section 18.05 of the Oregon Code of Ordinances is amended to replace the word "may" in the first sentence with the word "shall" and to delete the phrase "by the Park Board" in the last sentence.
5. Subsubdivision 1. entitled "Determination of Fee" of Subdivision (c) entitled "Fee in Lieu of Dedication" of Paragraph (2) entitled "Needs Created by Proposed Land Division or Other Development" of Section 18.05 of the Oregon Code of Ordinances is amended to read as follows:
 1. **Determination of fee.** The amount of any ~~the~~ fee imposed pursuant to this section shall be \$750 \$1,664 times the maximum number of residential dwelling units permitted by the zoning classification of the parcel. Where a definite commitment is made to the number of dwelling units that may be constructed or created on any parcel the fee shall be based on that number.
6. Subsubdivision 2. entitled "Combined dedication and fee" of Subdivision (c) entitled "Fee in Lieu of Dedication" of Paragraph (2) entitled "Needs Created by Proposed Land Division or

Other Development of Section 18.05 of the Oregon Code of Ordinances is amended to replace "2,900" with "878" and replace "\$750" with "\$1,664."

7. Subsection (d) entitled "Park Fees Account" of Paragraph (2) entitled "Needs Created by Proposed Land Division or Other Development of Section 18.05 of the Oregon Code of Ordinances is amended to add after "conditional use" "or other zoning or land use approval" and to add the following:

"Payment of the fee in lieu of dedication shall be made in one of the following ways:

- a. In a lump sum prior to the recording of a final plat or certified survey map or, in the case of a phased development, in installments as set forth in a development agreement approved by the Village Board.
- b. As an alternative, when the park fee in lieu of dedication exceeds the amount set forth in Wis. Stat. § 66.0617(6)(g), as amended the land divider may defer payment as provided in that subsection.

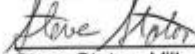
8. Subsection (g) entitled "Appeals" of Paragraph (2) entitled "Needs Created by Proposed Land Division or Other Development of Section 18.05 of the Oregon Code of Ordinances is created to read as follows:

(g) **Appeals.** Any requirement imposed under this Section may be appealed to the Village Board as set forth below.

1. The applicant seeking appeal must file a written notice of appeal with the Village Board within ten (10) days following the demand for, or decision imposing, the requirement, and in the event of a conflict the earliest date applicable.
2. The notice of appeal shall state the applicant's name, address, telephone number, address, legal description of the applicable lot or parcel and a statement of reasons for the appeal. In the event payment of a fee in lieu of dedication is being appealed, the notice of appeal shall be accompanied by full payment of such fee if such payment has not already been provided to the Village.
3. The Village Clerk shall schedule the appeal for consideration by the Village Board at a regular or special meeting no later than 60 days from receipt of the notice of appeal. The Village Clerk shall notify the applicant of the date, time and location of the meeting in writing, by regular mail, no less than three (3) days before the date of such meeting.
4. Upon review of the appeal, the Village Board may adjust the amount or collection of the dedication or fee in lieu of dedication (or combination thereof) upon just and reasonable cause shown and in a manner consistent with the terms of this Section. Approval, denial or modification of the appeal request may be made by regular motion of the Board. The decision of Board shall be a final administrative determination.
5. No fee in lieu of dedication payment shall be suspended or stayed during the pendency of any appeal filed pursuant to this section.

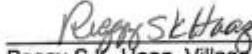
The above ordinance was duly adopted by the Village Board on the 15th day of April, 2019.

APPROVED:



Steve Staton, Village President

ATTEST:



Peggy S.K. Haag, Village Clerk

APPROVED: 4/15/19

PUBLISHED: 4/18/19

Appendix I

Shelter & Athletic Facility Reservation Fee Structure & Payment Policy

Tax exempt entities must be able to provide tax exemption number.

Park Shelter Fees-Full Day Rental	
HON Resident	\$30
HON Non-Resident	\$80
Kiser Park Resident	\$30
Kiser Park Non-Resident	\$80
Jaycee Community Park Pavilion Resident	\$30
Jaycee Community Park Pavilion Non-Resident	\$80
Gasner Memorial Resident	\$15
Gasner Memorial Non-Resident	\$65
Bethel Greenacre Resident	\$20
Bethel Greenacre Non-Resident	\$70
Waterman Triangle Park Resident	\$50
Waterman Triangle Park Non-Resident	\$100
Community Organizations	No Charge
Jaycee Community Park Concession Stand	\$100/day and \$250 refundable security deposit

Diamonds, Fields, and Tennis Courts	
Resident	\$5/area (4 hours or less)
	\$10/area
Non-Resident	\$25/area (4 hours or less)
	\$50/area
Community Organizations	No Charge
Athletic Organizations	\$2/hour

Pickleball Courts	
Resident	\$10/court/2 hours
Non-Resident	\$50/court/2 hours

Community Room at 101 Alpine Pkwy	
Resident	\$250 Room Deposit & \$10 Key Fob Deposit
	\$100
	\$50 (4 hours or less)
Non-Resident	\$150
	\$75 (4 hours or less)
Community Organizations	No Charge

Additional Set-Up	
Picnic Tables, Garbage Cans, Barricades, etc.	\$25