



**CITY OF MONROE
FINANCE AND TAXATION
COMMITTEE
MINUTES**

Date: March 25, 2024

Time: 5:30 PM

Place: City Hall Council Chambers - 1110 18th Ave

CALL TO ORDER FOR THIS MEETING

The Finance and Taxation meeting was called to order on Monday, March 25, 2024, meeting at 5:30 PM.

Present Alder Thoman, Grenzow and Treuthardt.

A. CORRECTION OF MINUTES - MARCH 11, 2024

The March 11, 2024, minutes were accepted as presented.

B. BUSINESS: OPEN

1. Discussion on Agreement for Donation of Farmer's Market Land to GCDC for Home Construction Cooperative Program

Motion made by Mary Jane Grenzow and seconded by Heidi Treuthardt to approve and recommendation to Common Council the approval of developer's agreement with GCDC. On a voice vote, Motion Passed.

2. Discussion and Consideration of Comprehensive Finance Policy Update Regarding Sale of Capital Equipment

Motion made by Mary Jane Grenzow and seconded by Heidi Treuthardt to amend the wording and recommended to Common Council for final approval. On a roll call vote, Motion passed.

3. Recommend to Common Council Accounts Receivable and Personal Property Tax Write Offs

Administrator Rindy reviewed the write-off procedures for uncollectible personal property tax and accounts receivable. There is approximately \$7,000 of accounts receivable and personal property taxes to be written off. One accounts receivable item totaling around \$6,000 will require resolution by the council, while the remainder can be approved by the committee due to the established procedures and policies in place.

Motion made by Mary Jane Grenzow and seconded by Heidi Treuthardt to recommend approval to council for the \$6,000 accounts receivable write-off.

Motion made by Mary Jane Grenzow and seconded by Heidi Treuthardt to approve writing off the uncollectible accounts receivable and personal property tax as listed. On a voice vote, Motion Passed.

4. Approval on Proposal for Repairs at the MERIT Center

Fire Chief Al Rufer provided an update on the repairs and proposed renovations for the Merit Center. Bids were sent out to four contractors, but only one provided a proposal. The cost is within the department's budget.

The proposed repairs include replacing the stairway, roof, and decking. Fire Chief Al Rufer emphasized that these renovations would result in low maintenance.

Since Stone Mill Construction will handle the design in-house, there is no need for an engineer. Heidi expressed support for the maintenance being built into the budget. Al Rufer confirmed that funds have already been allocated within the budget for this purpose and plans to move forward with the project.

Motion made by Heidi Treuthardt and seconded by Mary Jane Grenzow to accept the proposal from Stone Mill Construction for \$21, 885.00. On a voice vote, Motion Passed.

C. BUSINESS BY MEMBERS

D. ADJOURNMENT

Motion made by Mary Jane Grenzow and seconded by Heidi Treuthardt to adjourn at 6:15 PM. On a roll call vote, Motion Passed.

This Finance and Taxa on Committee may take any action it considers appropriate related to any item on this agenda.